

Karl G. Maeser Preparatory Academy  
Public Board Meeting  
August 13, 2013 – 7:00 p.m.

Agenda

1. Determination of Quorum
2. Approval of Minutes June 11, 2013 and July 9, 2013
3. Public Comment
4. Director's report – Robyn Ellis
5. Approval & Discussion
  - a. Policies:
    - i. Financial policy
    - ii. Cash Distribution
    - iii. Records retention
    - iv. Walking at Graduation
    - v. Truancy
    - vi. Educator reporting policy (R277-516)
  - b. B1 Self Logo update
  - c. Parent education communication/forums re: socratic, leadership. Legacy Wall
6. Curriculum Committee – Corey Bingham
  - a. Socratic curriculum update
    - i. Civics education article
7. Funding Committee – Todd Moulton
8. Budget Committee – Steve Whitehouse
  - a. Hillsdale Online course stipend for teachers, staff, and board members
  - b. Facilities budget update
  - c. Unaudited financial results for FY 2013
9. Facilities Committee – Gary King
  - a. Modular construction status
    - i. Schedule risks
    - ii. Schedule for moving in desks
    - iii. Volunteer opportunities
  - b. Soccer Field update
10. Legislative Committee – David Leavitt
11. Board tour of Maeser's new Legacy Wall
12. Executive Session
13. Adjourn

Minutes:

Public Board Meeting Start Time 7:22 p.m.

Public Board Meeting End Time 9:15 p.m.

Executive Session Start Time 9:20 p.m.

Executive Session End Time 9:41 p.m.

Public Board Meeting Start Time 9:41 p.m.

Public Board Meeting End Time 9:42 p.m.

**Determination of Quorum**

Yes, We have a quorum. Present – Cynthia Shumway, Steve Whitehouse, Gary King, Janine See, Todd Moulton.

**Approval of minutes** June 11, 2013 **Gary King motioned to approve. Todd seconded. Cynthia abstained (not in attendance June 11)** Voting to approve was unanimous. July 9, 2013 **Todd motioned to approve. Gary seconded. Voting to approve was unanimous.**

### **Public Comment (None)**

### **Director's Report**

State Report Cards will be coming out soon. It is based on growth in improvement not test scores. Teacher week is going well. Crocodile is working out very well.

### **Approval and Discussion**

#### **Policies**

- Financial Policy - Currently it is very long. It would be better to make a short and concise policy and procedures that support the policy. Steve will go through it.  
**Cash Distribution** Reconcile the cash distribution with what actually happens during events.
- Records Retention  
**Steve motions to approve Records Retention Policy as edited. Todd seconded. Voting to approve was unanimous.**
- Walking at Graduation. Update includes finishing packets by May 15 including transcripts, etc.  
**Steve motions to approve updates to the Walking at Graduation Policy. Todd seconded. Voting to approve was unanimous.**
- Truancy  
**Todd motions to approve the Truancy Policy. Gary seconded. Voting to approve was unanimous.**
- Educator Report Policy. If you have been arrested for any reason students and teachers must report to the school within 48 hours.  
**Todd motions to approve the Educator Report Policy. Seconded. Voting to approve was unanimous.**
- B1 Self Logo We are still working on it. Our logo will look similar to what we have been using. The academic logo will not change.
- Uniform update It has been proposed that we include other sweater options for girls.  
**Janine motions to approve the Navy fine gauge cotton sweater with logo for the high school girls uniform. Todd seconded. Voting to approve was unanimous.**
- Parent Education – Communication/forums re: Socratic, leadership, Legacy Wall

#### **Curriculum Committee**

- Socratic Curriculum update – Paul Barlow update. The new summer reading program has been shared but was shared late. It will be discussed in the classroom and allowances made for late communication.

- Civics education article. We should use this as a guideline for what a “citizenship” grade means and create consistency. Handed out for review. Approval at another meeting.

**Funding Committee** – Todd Moulton – no updates

**Budget Committee** – Steve Whitehouse

- Proposal for Hillsdale Online course stipend for teachers, staff, and board members. . After you take the end of course test you can submit it and receive the stipend of \$50 or \$40 and a reader. **Todd motions to approve the stipend for all Maeser teachers, staff and board members. Gary seconded. Voting to approve was unanimous.**
- Facilities Budget Update - In June we approved \$335,000 for modular classroom and storage shed. We cannot build within 30 feet of the classroom without a 1 hour firewall and we cannot build commercial within 40 feet of a residential fence. We had to put in \$16,000 in ADA handrails. Fire Alarm system is \$12,000. Network cabling \$7,000. We need to approve the modified budget. This does not include the stucco. **Todd motions to approve the modular budget of \$335,000. Gary seconded. Voting to approve was unanimous.**
- Unaudited financial results for FY 2013
- Total income of \$4,241,523. Our audit has begun.

**Facilities Committee** – Gary King

Modular Construction Status - Tomorrow networking will be done. Grass should be done tonight and sprinklers are running. Rain gutters will be installed on August 22<sup>nd</sup>. We can't move in until the handrails are installed. They should arrive tomorrow. The fence will create a parking problem for Back to School night.

Schedule risks

Schedule for moving desks 7 pm tomorrow

Volunteer opportunities

Soccer field update - We need to stay off of the field until September. The games will be held at the Orem complex until we can use the field.

Executive Session for the purpose of personnel and grade advancement

**Todd motioned to move to executive session. Gary seconded the motion. Roll call vote: Gary (aye), Janine (aye), Cynthia (aye), Steve (aye), Todd (aye).**

Executive session start time 9:20 p.m.

Executive session end time 9:41 p.m.

**Todd motions to move back to public session. Gary seconded. Voting to approve was unanimous.**

**Gary motioned to approve the grade advancement for one student. Todd seconded. Voting to approve was unanimous.**

**Todd motioned to adjourn.**