



Karl G. Maeser Preparatory Academy

TRUTH HONOR VIRTUE



MEETING MINUTES

Karl G. Maeser Preparatory Academy
Public Board Meeting
November 11th, 2025
7:00 pm

OPEN SESSION

Start Time: 7:06pm

End Time: 9:56pm

Members Present: Sandra Russell, Steve Whitehouse, Jo Anna Larsen, Richard Dodge (7:18pm)

Members Absent:

Staff Present: Robyn Ellis, Dustin Simmons, Laura Ure, Jared Norris, Casey Holmes

Public:

Sandra Russell called the meeting to order at 7:17 pm

BOARD BUSINESS

- It was determined that there is a quorum present.
- The Pledge was recited.
- **MOTION:** Jo Anna Larsen moved to approve the minutes from [October 14th, 2025](#). Steve Whitehouse seconded the motion. The motion passed unanimously.
- Next meeting is scheduled for December 9th, 2025.

LEA REPORT-Robyn Ellis

- Our new marketing team that we have hired came this week to do a lot of asset videos and filming.
- In the coming weeks, they will be working on the website, meta and google ads, and finish and publish the video assets, as well as working on our billboards.
- Robyn shared the logo ideas that we got refined with the marketing team.
 - **MOTION:** Steve Whitehouse moved to approve the logo, without the yellow dot, and with variations, that was presented for the uniform. Jo Anna Larsen seconded the motion. The motion passed unanimously.

DIRECTORS REPORT-Robyn Ellis

- Robyn gave data for the annual state and county annual health data review.
- Maeser Faculty and Board Christmas Party will be held December 12th from 12:30pm-2:30pm will be at Top Golf in Vineyard.



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DISCUSSION & APPROVAL

- [2025-2026 Fee Schedule](#)
 - **MOTION:** Steve Whitehouse moved to approve the 2025-2026 Fee Schedule. Richard Dodge seconded the motion. The motion passed unanimously.
- [AI Guidebook:](#)
 - Dustin presented an AI Guidebook draft that he has worked to create and received feedback from the Board.
 - **MOTION:** Steve Whitehouse moved to approve the AI Guidebook as a working draft. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- High School Spring Boys Volleyball:
 - We have done boys fall volleyball in the past but with our number of boys interested in volleyball, Jared proposed adding a spring boys volleyball team as well.
 - **MOTION:** Jo Anna Larsen moved to approve the addition of a High School Spring Boys Volleyball Team. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Fleet Vehicle Addition:
 - Jared proposed the addition of another Expedition.
 - **MOTION:** Steve Whitehouse moved to approve that to give a budget of up to \$40,000 to purchase a new Expedition with the discretion of the finance committee will approve the purchase. Richard Dodge seconded the motion. The motion passed unanimously.

BUDGET-Steve Whitehouse

- Final Audit Review:
 - Steve presented the annual audit review.
- Bus Driver Hourly Pay Proposal:
 - **MOTION:** Jo Anna Larsen moved to approve a rate of \$27/hour for bus drivers, per the finance committees proposal. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Field Bleachers Purchase Approval:
 - Steve proposed going back to the drawing board and getting bids from other companies to see what we can come up with.
- CSP Grant:
 - **MOTION:** Jo Anna Larsen moved to approve the CSP Grant as presented. Steve Whitehouse seconded the motion. The motion passed unanimously.

FACILITIES/MAINTENANCE-Richard Dodge

SCHOOL POLICIES/LEGISLATIVE

ADVANCEMENT COMMITTEE: Jo Anna Larsen

Drafted for Approval



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- Focus this year is building relationships as we are still raising money for the auditorium.
- January 24th-will be the Donor Dinner for those who have donated \$10,000 or more.
- March 7th will be our Second Annual Speaker Symposium. Its a free event for anyone who would like to attend.
- Spring event is still in the works.

CURRICULUM-Cynthia Shumway & Robyn Ellis

- [French](#)
 - French 1: The Little Prince. French 2/3: Candide, Journey to the Center of the Earth, Lupin, Hunchback of Notre Dame, Cyrano, Phantom of Opera, Count of Monte Cristo books only. French 3/4 : Bien Dit!
 - **MOTION:** Steve Whitehouse moved to approve the French Curriculum above as presented. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- [Foreign Language Films](#)
 - Will go for final vote next month.

WINTERIM-Sandra Russell

- Schedules are now live.
- Only around 30 kids are in credit recovery this year.
- Mock Trial didn't have enough kids to participate as a winterim.

Steve Whitehouse moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

Note: A copy of related materials and an audio recording of the meeting can be found at:

Recording: https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: https://drive.google.com/drive/u/1/folders/1Jrl7IeZmpdtjBlEQp6Syt_hXzkZF0cZm