



Karl G. Maeser Preparatory Academy

TRUTH HONOR VIRTUE



MEETING MINUTES

Karl G. Maeser Preparatory Academy
Public Board Meeting
October 14th, 2025
7:00 pm

OPEN SESSION

Start Time: 7:06pm

End Time: 9:56pm

Members Present: Cynthia Shumway, Steve Whitehouse, Jo Anna Larsen, Sandra Russell, Richard Dodge

Members Absent:

Staff Present: Robyn Ellis, Casey Holmes (7:18pm)

Public: Cindy Ryan (YESCO)

Cynthia Shumway called the meeting to order at 7:11 pm

BOARD BUSINESS

- It was determined that a quorum was present.
- The Pledge was recited.
- **MOTION:** Jo Anna Larsen moved to approve the minutes from [September 9th, 2025](#). Sandra Russell seconded the motion. The motion passed.
- Next meeting is scheduled for November 11th, 2025

LEA REPORT-Robyn Ellis

- Enrollment is current 678.

DIRECTORS REPORT-Robyn Ellis

- **MOTION:** Jo Anna Larsen moved to approve the 2025-2026 [Academic Calendar](#). Steve Whitehouse seconded the motion. The motion passed unanimously.
- [We The People Proposal](#): Elise Moser, a teacher at Maeser, came to discuss a proposal to add a We The People Team to the Maeser community as an extracurricular activity that she would be over. She would need 18 students. The competition is in February at UVU.
 - **MOTION:** Steve Whitehouse moved to approve the addition of a We the People Team. Jo Anna Larsen seconded the motion. The motion passed unanimously.
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DISCUSSION & APPROVAL

- YESCO Presentation: Cindy Ryan from YESCO, joined our meeting to discuss a plan for a future billboard to market our school and our expansion.

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- Cynthia discussed the Open Meeting Training and has asked board members to complete the online training as well and we will gather a report at next month's meeting.
 - **MOTION:** Steve Whitehouse moved to allocate up to \$50,000 for our current marketing budget with the finance committee having full oversight. Sandra Russell seconded the motion. The motion passed unanimously.
- **MOTION:** Jo Anna Larsen moved to reappoint our board officers as currently constituted. Steve Whitehouse seconded the motion. The motion passed unanimously.
- [2025-2026 Fee Schedule](#) was discussed but will be up for final approval next month.
- Articles of Incorporation & Restatement of By-Laws
 - **MOTION:** Jo Anna Larsen moved to approve the newly Amended Articles of Incorporation and By-Laws. Steve Whitehouse seconded the motion. The motion passed unanimously.
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BUDGET-Steve Whitehouse

- Casey Holmes presented a current YTD budget.

FACILITIES/MAINTENANCE-Richard Dodge

SCHOOL POLICIES/LEGISLATIVE

ADVANCEMENT COMMITTEE: Jo Anna Larsen

- Speaker Symposium:

CURRICULUM-Cynthia Shumway & Robyn Ellis

- [US Government Scope and Sequence](#)
 - **MOTION:** Steve Whitehouse moved to approve the US Government Scope and Sequence as presented. Richard Dodge seconded the motion. The motion passed unanimously.
- [French](#)
 - This was presented again and will go for final approval at next month's meeting.

MOTION: Jo Anna Larsen moved to move into closed session for the discussion of personnel and items pertinent to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2). Sandra Russell seconded. Sandra (aye), Richard (aye), Steve (aye), Jo Anna (aye), Cynthia (aye).

CLOSED SESSION

Start Time: 9:28 pm

End Time: 9:55 pm

MOTION: Jo Anna Larsen moved to return back into open session. Steve Whitehouse seconded the motion. The motion passed unanimously.

OPEN SESSION

Start Time: 9:55 pm

End Time: 9:56 pm

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MOTION: Steve Whitehouse moved to approve the 2025 April Personnel Action as discussed in closed session.

Steve Whitehouse moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

Note: A copy of related materials and an audio recording of the meeting can be found at:

Recording: https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: https://drive.google.com/drive/u/1/folders/1Jrl7IeZmpdtjBlEQp6Syt_hXzkZF0cZm