



Karl G. Maeser Preparatory Academy

TRUTH HONOR VIRTUE



MEETING MINUTES

Karl G. Maeser Preparatory Academy
Public Board Meeting
September 9th, 2025
7:00 pm

OPEN SESSION

Start Time: 7:06pm

End Time: 7:45 pm

Members Present: Cynthia Shumway, Steve Whitehouse, Richard Dodge, Jo Anna Larsen, Sandra Russell, Paul Bingham (7:09pm)

Members Absent:

Staff Present: Robyn Ellis, Casey Holmes (7:23pm)

Public:

Cynthia Shumway called the meeting to order at 7:06 pm

BOARD BUSINESS

- It was determined that a quorum was present.
- The Pledge was recited.
- **MOTION:** Jo Anna Larsen moved to approve the minutes from [August 26th, 2025](#). Steve Whitehouse seconded the motion. The motion passed. Sandra Russell abstained
- Next meeting is scheduled for October 14th, 2025

LEA REPORT-Robyn Ellis

- We are still working on our new potential school logo and the coat of arms.

DIRECTORS REPORT-Robyn Ellis

- Enrollment is at 682.
- Admin is currently working on their school goals.

DISCUSSION & APPROVAL

- Ratification of New Hires
 - **MOTION:** Jo Anna Larsen moved to ratify the hire of Lane Riley for IT. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Dance Team Fee
 - It is proposed that we add a \$500 dance fee for the new dance team. It will be placed on the fee schedule and presented in October and November, and final approval will take place in our November meeting.

Approved 10/14/25



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- SEVP (Student Exchange Visa Provider)
 - **MOTION:** Jo Anna Larsen moved to approve Robyn Ellis as the PDSO & Michelle Treadwell as the ESO as well as approval to pay the fee of \$3000. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Restatement of [Articles of Incorporation](#) & [Restatement of By-Laws](#)
 - **MOTION:** Paul Bingham moved to approve the Restatement of Articles of Incorporation & Restatement of By-Laws. Richard Dodge seconded the motion. The motion passed unanimously.

BUDGET-Steve Whitehouse

FACILITIES/MAINTENANCE-Richard Dodge

- Concrete Bids
 - **MOTION:** Steve Whitehouse moved to move forward to get an updated bid with details and authorize a board officer to sign the contract once the update is received, from M6 Construction provided that they meet the specifications as discussed. Richard Dodge seconded the motion. The motion passed unanimously.

SCHOOL POLICIES/LEGISLATIVE

- [3502 Enrollment Policy](#)
 - **MOTION:** Paul Bingham moved to approve 3502 Enrollment Policy as discussed. Steve Whitehouse seconded the motion. The motion passed unanimously.

ADVANCEMENT COMMITTEE: Jo Anna Larsen

- Next Tuesday is the Homecoming Cookout during the Girls Soccer Game. Alumni have been invited to attend.
- A potential event in November: A dinner for those who have donated to our school with \$10,000 or more.
- March 7th will be the Speaker Symposium.

CURRICULUM-Cynthia Shumway & Robyn Ellis

- [US Government Scope and Sequence](#)
 - Item tabled until next month.
- Paul Bingham has tendered his resignation.
 - **MOTION:** Steve Whitehouse moved to accept his resignation with heartfelt gratitude for the work he and his family have done for Maeser for many years. Sandra Russell seconded the motion. The motion passed unanimously.

MOTION: Paul Bingham moved to adjourn. The motion passed unanimously.

Approved 10/14/25



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Without objection, the meeting was adjourned.

Note: A copy of related materials and an audio recording of the meeting can be found at:

Recording: https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: https://drive.google.com/drive/u/1/folders/1Jrl7IeZmpdtjBlEQp6Syt_hXzkZFocZm