



Karl G. Maeser Preparatory Academy



TRUTH HONOR VIRTUE

MEETING MINUTES

Karl G. Maeser Preparatory Academy

Public Board Meeting

June 26th, 2025

7:00 pm

OPEN SESSION

Start Time: 7:03 pm

End Time: 10:45 pm

Members Present: Cynthia Shumway, Steve Whitehouse, Jason Dodge, Richard Dodge, Jo Anna Larsen, Sandra Russell

Members Absent: Paul Bingham (7:15pm and left at 8:15pm)

Staff Present: Robyn Ellis, Dustin Simmons, Jared Norris, Shannon Cannon, Casey Holmes

Public: Christine George, Julie Berger, David Robertson

Cynthia Shumway called the meeting to order at 7:03 pm

BOARD BUSINESS

- It was determined that a quorum was present.
- The Pledge was recited.
- **MOTION:** Jo Anna Larsen moved to approve the minutes from [May 20th, 2025](#). Jason Dodge seconded the motion.
- **MOTION:** Jo Anna Larsen moved to approve the minutes from [May 31st, 2025](#). Steve Whitehouse seconded the motion. The motion passed. Jason Dodge abstained.
- Next meeting is scheduled for August 12th, 2025.

PUBLIC COMMENT

- Christine came to represent the parents and dancers who are interested in potentially adding a dance team to the school.

LEA REPORT-Robyn Ellis

- Robyn presented overall student GPA statistics for the 2024/2025 school year.

DIRECTORS REPORT-Ted Gilbert

- Summer school is finished.
- Current Enrollment for next year is 706.

DISCUSSION & APPROVAL

Approved 8/26/25



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- Dance Team: There were roughly 25 students that have expressed interest in joining the dance team. This would be an option for both boys and girls and they would offer all different types of dance.
 - **MOTION:** Jo Anna Larsen moved to approve the Dance Team Proposal as discussed. Sandra Russell seconded the motion. The motion passed unanimously.
- [2025-2026 Fee Schedule:](#)
 - **MOTION:** Paul Bingham moved to approve the 2025/2026 Fee Schedule. Jason Dodge seconded the motion. The motion passed unanimously.
- [Bond Resolution:](#) Steve presented the Bond Resolution document. David Robertson and Julie Berger joined us in the meeting to support Steve.
 - **MOTION:** Steve Whitehouse moved to approve the Bond Resolution as presented. Jason Dodge seconded the motion. The motion passed unanimously.
- [Bylaws:](#)
 - **MOTION:** Jason Dodge moved to approve the change as discussed to the bylaws. Paul Bingham seconded.
- Policy 3210 Activities:
 - **MOTION:** Jo Anna Larsen moved to approve Policy 3210 as amended. Richard Dodge seconded the motion. The motion passed unanimously.
- Policy 2101 Academic Credit:
 - **MOTION:** Jason Dodge moved to approve Policy 2101 as amended. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Policy 2104 Graduation:
 - **MOTION:** Jo Anna Larsen moved to approve Policy 2104 as amended. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Policy 1203 Curriculum Committee: Tabled
- Policy 1205 Policy Committee Charter: Robyn would lead this committee and Sandra would be our board representative.
 - **MOTION:** Steve Whitehouse moved to approve Policy 1205. Sandra Russell seconded the motion. The motion passed unanimously.
- Policy 6112 Employee Code of Conduct:
 - **MOTION:** Jo Anna Larsen moved to approve Policy 6112 as amended. Sandra Russell seconded the motion. The motion passed unanimously.
- Policy 3306 Student Travel:
 - **MOTION:** Sandra Russell moved to approve Policy 3306 as amended. Richard Dodge seconded the motion. The motion passed unanimously.
- Policy 3506 Preferred Student Name & Gender:
 - **MOTION:** Steve Whitehouse moved to approve Policy 3506 as amended. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- Policy 2103 Acceptable Use of Electronic Devices:
 - **MOTION:** Jo Anna Larsen moved to approve Policy 2103 as amended. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Policy 5103 Financial Expenditure
 - **MOTION:** Richard Dodge moved to approve Policy 5103 as amended. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- Policy 6101 Bereavement Leave:
 - **MOTION:** Steve Whitehouse moved to approve Policy 6101 as amended. Jason Dodge seconded the motion. The motion passed unanimously.
- Policy 6103 Family and Medical Leave:



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- **MOTION:** Jo Anna Larsen moved to approve Policy 6103 as amended. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Policy 6104 Jury & Witness Duty Leave:
 - **MOTION:** Jo Anna Larsen moved to approve Policy 6104 as amended. Jason Dodge seconded the motion. The motion passed unanimously.
- TSSA Plan:
 - **MOTION:** Sandra Russell moved to approve the TSSA Plan as presented. Jo Anna Larsen seconded the motion.
- Choir Tour: They have proposed a trip to Disney for this years choir tour. Admin will discuss and we will discuss further next meeting.

BUDGET-Steve Whitehouse

FACILITIES/MAINTENANCE-Jason & Richard Dodge

- Things with the addition are going well.

ADVANCEMENT COMMITTEE: Jo Anna Larsen

CURRICULUM-Cynthia Shumway & Robyn Ellis

- Choir Selections:
 - Will be up for final approval next month.
- SS12:
 - **MOTION:** Sandra Russell moved to approve the SS12 selections. Richard Dodge seconded the motion.
- Winterim:
 - **MOTION:** Jo Anna Larsen moved to approve the winterim list that are listed in green, as presented. Steve Whitehouse seconded the motion. The motion passed unanimously. Approved Winterims will now submit the innovation grant applications to the state.
- **MOTION:** Jason Dodge moved to move into closed session for the discussion of personnel and items pertinent to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2). Sandra Russell seconded. Steve (aye), Sandra (aye), Richard (aye), Jason (aye), Jo Anna (aye), Cynthia (aye).

CLOSED SESSION

Start Time: 9:49 pm

End Time: 10:43 pm

MOTION: Jo Anna Larsen moved to return back into open session. Sandra Russell seconded the motion. The motion passed.

OPEN SESSION

Start Time: 10:44 pm

End Time: 10:45 pm

MOTION: Sandra Russell moved to approve the staffing plan changes as discussed in closed session. Jo Anna Larsen seconded the motion.

Approved 8/26/25



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MOTION: Jo Anna moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

Note: A copy of related materials and an audio recording of the meeting can be found at:

Recording: https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: https://drive.google.com/drive/u/1/folders/1Jrl7leZmpdtjBIEQp6Syt_hXzkZF0cZm