

## 6101 Bereavement Leave

1. Maeser provides up to three days of bereavement leave immediately following a death in the employee's immediate family or when a pregnancy ends in miscarriage or stillbirth.
2. Immediate family means relatives of the employee or spouse, including in-laws, step-relatives, or equivalent relationship as follows:
  - a. spouse,
  - b. children,
  - c. children-in-law,
  - d. parents,
  - e. parents-in-law,
  - f. grandparents,
  - g. grandchildren,
  - h. and siblings.
3. Employees must request PTO/Bereavement Leave and indicate relationship.

Approved 17 Apr 2012

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