

2101 Academic Credit Policy

1. Definitions

- a. "Credit"
 - i. Students earn .25 credits for each quarter of a course in which they earn a grade of C- or better.
- b. "Comparable course" means a course that fulfills the same graduation credit requirements as a course for which a student seeks to improve a grade.
- c. "Grade replacement" means credit a student earns by retaking a teacher-led course for a letter grade to improve a previous grade, which
 - i. may raise the student's grade point average if the new grade is higher; and
 - ii. replaces the lower grade on the student's transcripts
- d. "Original credit" means credit a student earns through the successful completion of a course for the first time.
- e. "Packet" means a collection of instructional materials and assessments used to receive credit through the packet method.
- f. "Packet method" means an educational approach where:
 - i. a high school student receives a collection of instructional materials from an accredited institution, organization, or LEA;
 - ii. the high school student works through the materials independently with minimal or no direct instruction from the teacher; and
 - iii. assessment is primarily based on the completion of assignments within the instructional materials.
- g. "Replacement credit" means a pass-fail credit a student earns for a course the student did not pass or complete, which:
 - i. does not affect the student's grade point average; and
 - ii. allows the student to fulfill high school graduation requirements.

2. Course Remediation

- a. Students who fail a course may retake the course at Maeser for full credit.
 - i. Students who fail a course that is required for graduation will be re-enrolled in the course at the next available opportunity.
- b. Students who wish to make up the credit for a course through an outside entity must complete a comparable course,
 - i. Maeser must receive a transcript showing course completion before the course can be dropped from the student's schedule.

3. Grade Replacement

- a. A high school student may improve a grade through grade replacement by repeating a course one or more times or enrolling in and completing a comparable course that is teacher-led.
- b. Students cannot use the packet method to improve a course grade.
- c. If a student repeats a course, Maeser will adjust the student's course grade and grade point average to reflect the student's highest grade and exclude a lower grade.

- d. Maeser will exclude from the student's permanent record the course grade that is not the highest grade.
 - e. Maeser will not otherwise indicate on the student's current record that the student repeated the course.
4. Packets
- a. Students may use approved packets to obtain original credit for a course.
 - b. Students may not use packets to improve a course grade, but may use a packet to obtain replacement credit towards graduation.
5. Dropping a Course
- a. Courses cannot be dropped after 10 days. Dropping a course after ten school days into any given term will result in the student receiving an "W" in that course for that term, unless the student withdrawal is due to documented medical reasons.
 - i. Students who enroll in a course more than 10 days after the start of the term will not receive credit.
6. Early Graduation
- a. Students may graduate at the end of a school year or before the conclusion of their senior year if they satisfy the requirements outlined in the Graduation Policy. Applications for early graduation must be received by the Counseling Department by August 30th of the school year they are planning to graduate. Applications must be approved by the Academic Review Committee upon recommendation of the Counseling Department. The Academic Review Committee consists of Maeser Administration representative, high school Counselor, and teacher as necessary.
7. Grades
- a. The grading scale will be as outlined below:

Percent Range	Grade	Percent Range	Grade
93-100	A	74-77.99	C+
90-92.99	A-	70-74.99	C
86-89.99	B+	66-69.99	C-
82-85.99	B	<66	F
78-81.99	B-	D Grades are not awarded at Maeser Prep	

8. Reciprocity of Credits
- a. Maeser shall accept credits and grades awarded to a student from a school or a provider accredited by an accrediting entity adopted by the Utah State Board of Education.
 - b. Transcripts from accredited institutions must be received by Maeser within 30 days of enrollment.
 - c. Students enrolling at Maeser from homeschool or other non-accredited institutions shall:

- i. Meet with counselors to discuss academic history and college/career goals.
- ii. Take math, reading, and writing placement tests to determine correct placement.

Source: Utah Admin. Code r. 277-705 (2019), R277-705-3, R277-717

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