



# Karl G. Maeser Preparatory Academy



TRUTH HONOR VIRTUE

## MEETING MINUTES

Karl G. Maeser Preparatory Academy  
Public Board Meeting  
May 14th, 2025  
7:00 pm

### OPEN SESSION

Start Time: 7:04 pm

End Time: 11:00 pm

Members Present: Cynthia Shumway, Steve Whitehouse, Jason Dodge, Jo Anna Larsen, Sandra Russell

Members Absent: Paul Bingham

Staff Present: Ted Gilbert, Robyn Ellis, Dustin Simmons, Tia Davis, Josh Kreitzer, Cary Kreitzer, Michelle Wagner

Public: John Gadd

Cynthia Shumway called the meeting to order at 7:03pm

### BOARD BUSINESS

- It was determined that a quorum was present.
- The Pledge was recited.
- **MOTION:** Jo Anna Larsen moved to approve the minutes from April 8th. Jason Dodge seconded the motion. The motion passed unanimously.
- Next meeting will be held in June 26th. 2025.

### PUBLIC COMMENT

- John Gadd presented his concerns with the gender ideology policies at Maeser.

### LEA ADMINISTRATOR-Robyn Ellis

- Robyn presented the CSF Grant she has been working on and asked for the Board to read through it and offer feedback.

### DIRECTORS REPORT-Ted Gilbert

- Our boys soccer team won the State Championship.
- MS Soccer took 2nd in state.
- The Ultimate Frisbee team took 2nd in state.
- Awards Assembly is this week.

### DISCUSSION & APPROVAL

- Ted presented the proposed [fee schedule](#). It will go for a final vote at next month's meeting.
- Ted presented an update in the Trustlands plan. **MOTION:** Jo Anna Larsen moved to approve the amended trustlands plan for the 2025-2026 school year. Steve Whitehouse seconded the motion. The motion passed unanimously.

**Approved 6.25.25**



# Karl G. Maeser Preparatory Academy



TRUTH HONOR VIRTUE

- **MOTION:** Steve Whitehouse moved to ratify our new hires (Jason Logan—Science, Larissa Beatty—Socratic , Logan Wilcox—CTE, Mary McDonough—Latin, Sariah King—French, Nicholas Martin—SS11, Brittanie Martin—SPED para, Emily Tousley—Fine Arts, Jennifer Collier—Counseling). Jason Dodge seconded the motion. The motion passed unanimously.
- Robyn discussed suggestions for what we are displaying in classrooms and the hallways. She discussed designating spaces for faculty to be able to decompress when their schedule allows.
- Annual Fraud Risk Assessment: Steve presented the annual fraud risk assessment that he does. We scored very high which means we are at very low risk for potential fraud.
- 2025 FY Budget: Steve presented the current 2025 FY Budget and some modifications.  
**MOTION:** Jo Anna Larsen moved to approve the 2025 FY Budget as presented. Jason Dodge seconded the motion.
- 2026 FY Budget: Steve presented the 2026 FY forecasted budget. **MOTION:** Jo Anna Larsen moved to approve the 2026 FY preliminary budget. Jason Dodge seconded the motion. The motion passed unanimously.
- [3507 Student Retention](#): Jason Dodge moved to approve the new Student Retention Policy as presented. Steve Whitehouse seconded the motion. The motion passed unanimously.
- [2211 Permanent School Closure](#): Jo Anna Larsen moved to approve the Permanent School Closure Policy as discussed. Jason Dodge seconded the motion. The motion passed unanimously.

BUDGET-Steve Whitehouse

●

FACILITIES/MAINTENANCE-Jason Dodge

●

ADVANCEMENT COMMITTEE: Jo Anna Larsen

- The Spring Fling dance was a success. Next year we will be doing a Regency/Pride & Prejudice Ball.
- They have applied for a few different grants.

CURRICULUM-Cynthia Shumway & Robyn Ellis

- **MOTION:** Jo Anna Larsen moved to approve Cinderella as the Theatre selection. Sandra Russell seconded the motion.
- **MOTION:** Jo Anna Larsen moved to approve the Faculty Summer Reading as presented. Sandra Russell seconded.
- Winterim Proposals: We discussed the proposals. Final approval will be next month.
- **MOTION:** Jason Dodge moved to move into closed session for the discussion of personnel. Jo Anna Larsen seconded. Jo Anna (aye), Jason (aye), Sandra (), Steve (aye), Cynthia (aye).

CLOSED SESSION

Start Time: 8:25 pm

End Time: 10:59 pm

**MOTION:** Jo Anna Larsen moved to return back into open session. Jason Dodge seconded the motion. The motion passed.

Approved 6.25.25



# Karl G. Maeser Preparatory Academy



TRUTH HONOR VIRTUE

## OPEN SESSION

Start Time: 11:00 pm

End Time: 11:00 pm

**MOTION:** Sandra Russell moved to approve the staffing plan as discussed. Steve Whitehouse seconded the motion. The motion passed unanimously.

**MOTION:** Steve Whitehouse moved to approve the UDOT plan and allow Steve to execute. Jason Dodge seconded the motion. The motion passed unanimously.

**MOTION:** Steve Whitehouse moved to approve the UDOT real estate transaction with the new amendment of the Marquee and allow Jason to execute. Sandra Russell seconded the motion.

**MOTION:** Jo Anna Larsen moved to appoint Richard Dodge to the Board of Directors.

Steve Whitehouse seconded the motion. The motion passed unanimously.

**MOTION:** Steve Whitehouse moved to adjourn. The motion passed.

Without objection, the meeting was adjourned.

**Note:** A copy of related materials and an audio recording of the meeting can be found at:

Recording: [https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M\\_qDh0rolqt0rqLrvC](https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC)

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: [https://drive.google.com/drive/u/1/folders/1Jrl7IeZmpdtjBlEQp6Syt\\_hXzkZF0cZm](https://drive.google.com/drive/u/1/folders/1Jrl7IeZmpdtjBlEQp6Syt_hXzkZF0cZm)