



Karl G. Maeser Preparatory Academy



TRUTH HONOR VIRTUE

MEETING MINUTES

Karl G. Maeser Preparatory Academy
Public Board Meeting
March 11th, 2025
7:00 PM

OPEN SESSION

Start Time: 7:04 pm

End Time: 10:42 pm

Members Present: Cynthia Shumway, Jo Anna Larsen, Sandra Russell, Jo Anna Larsen, Paul Bingham, Steve Whitehouse (7:09)

Members Absent: Jason Dodge

Staff Present: Robyn Ellis, Ted Gilbert, Natalie Shields

Public: Emily Call, Brandon Call, James Beadle, Monocle Beadle, Christi Nielson, Brittney Healey, David Healey, Amy Richardson

Cynthia Shumway called the meeting to order at 7:04 pm

BOARD BUSINESS

- It was determined that a quorum was present.
- The pledge of allegiance was recited.
- **MOTION:** Steve Whitehouse moved to approve the minutes from February 11th, 2025 & March 3rd, 2025. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- Next meeting will be held on March 14th, 2025

PUBLIC COMMENT:

- Emily Call, Brandon Call, James Beadle, Monocle Beadle, Christi Nielson, Brittney Healey, David Healey, and Amy Richardson came to address the board.

LEA REPORT-Robyn Ellis

- Robyn shared a parking update. The church is allowing us to park in their lot.
- The construction team should be done with the demo by Friday.

DIRECTOR'S REPORT – Ted Gilbert

- A week ago, we broke ground on the new addition. The team is adjusting. Robyn has helped a lot with the communication aspect.
- The Symposium was a success.
- Middle School Girls Basketball won the State Championship.
- The History of Dating, the middle school play, will run this week.
- In a couple of weeks, High School will start performing Newsies.

Drafted for Approval



Karl G. Maeser Preparatory Academy



TRUTH HONOR VIRTUE

PRESENTATION-Doug Hart & Jake Hart from Threat Zero Solutions

- Doug worked with Board member, Paul Bingham, in the FBI. He currently owns Threat Zero Solutions and they teach violence prevention in schools.
- He focused on mental health and the role it plays in school violence; shootings specifically.
 - As teachers and staff, there are behaviors that can be seen with kids who are in a place to potentially harm students, or themselves.
- They have a program that allows students to report and help administration and/or counselors be aware of needs and help prevent potential violent acts.

DISCUSSION & APPROVAL

- Trustlands Governing Council: Cynthia Shumway & Paul Bingham completed his training. The rest of the board has committed to do it by Friday the 14th.
- Style Guide: Robyn updated us on some more additions and changes to the style guide: a new business card design & social media managing guidelines.
- School Guardian Job Description:
 - **MOTION:** Steve Whitehouse moved to approve the Guardian Job Description as discussed and amended. Paul Bingham seconded the motion. The motion passed unanimously.
- **MOTION:** Jo Anna Larsen moved to approve the Guest Speaker Agreement as discussed and amended. Steve Whitehouse seconded the motion.

BUDGET – Steve Whitehouse

FACILITIES-Jason Dodge

- **MOTION:** Steve Whitehouse moved to approve the painting bid from Five Star Painting. Jo Anna Larsen seconded. The motion passed unanimously.

SCHOOL POLICIES/LEGISLATION-

- Policy 6105 Parental & Postpartum Recovery Leave- **MOTION:** Steve Whitehouse moved to approve Policy 6105 as discussed and amended. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- Policy 2110 Instructional Material-**MOTION:** Sandra Russell moved to approve Policy 2110 as discussed and amended. Jo Anna Larsen seconded the motion. The motion passed unanimously.

ADVANCEMENT COMMITTEE-Jo Anna Larsen

WINTERIM-Sandra Russell

CURRICULUM-Cynthia Shumway

Drafted for Approval



Karl G. Maeser Preparatory Academy

TRUTH HONOR VIRTUE



- Cynthia and Robyn will co-chair the curriculum committee.

MOTION: Steve Whitehouse moved to move into closed session for the discussion of personnel. Jo Anna Larsen seconded. Paul (aye), Sandra (aye), Steve (aye), Jo Anna (aye), Cynthia (aye).

CLOSED SESSION

Start Time: 9:45 pm

End Time: 10:40 pm

MOTION: Steve Whitehouse moved to return back into open session. Sandra Russell seconded the motion.. The motion passed unanimously.

OPEN SESSION

Start Time: 10:40 pm

End Time: 10:42 pm

MOTION: Jo Anna Larsen moved to ratify the hiring of Marissa Batey and Jason Logan. Paul Bingham seconded the motion. The motion passed unanimously.

MOTION: Paul Bingham moved that we proceed with the staffing plan as discussed in closed session. Sandra Russell seconded the motion. The motion passed unanimously.

MOTION: Jo Anna Larsen moved to adjourn. Sandra Russell seconded the motion. The motion passed unanimously.

Without objection, the meeting was adjourned.

Note: A copy of related materials and an audio recording of the meeting can be found at:

Recording: https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: https://drive.google.com/drive/u/1/folders/1Jr17IeZmpdtjBIEQp6Syt_hXzkZF0cZm