



MEETING MINUTES  
Karl G. Maeser Preparatory Academy  
Public Board Meeting  
November 12th, 2024  
7:00 PM

**OPEN SESSION**

Start Time: 7:08 pm

End Time: 9: pm

Members Present: Cynthia Shumway, Sandra Russell, Steve Whitehouse, Jo Anna Larsen,

Members Absent:

Staff Present: Ted Gilbert, Casey Holmes, Holly Hill

Public: Ryan Bingham (HUB International), Nate R (HUB International), Jared Tew (HUB International), David Robertson (7:29pm)

Cynthia Shumway called the meeting to order at 7:08 pm

**BOARD BUSINESS**

- It was determined that a quorum was present.
- The pledge of allegiance was recited.
- **MOTION:** Jo Anna Larsen moved to approve the minutes from October 8th, 2024. Sandra Russell seconded the motion. Cynthia Shumway & Paul Bingham abstained. The motion passed.
- Next meeting will be held on December 10th, 2024

**PUBLIC COMMENT:**

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**DIRECTOR'S REPORT – Ted Gilbert**

- It is service week at the school. The service auction will be at 11:00am on Thursday the 14th.
- Boys high school volleyball team won the state championship for the 3rd time.
- Girls soccer team won their first round of the state tournament but lost in the second round. They had a great year.
- 12/13/24 is the faculty Christmas party. Board members have been invited as well.

**DISCUSSION & APPROVAL**

- Ryan Bingham from HUB International came and gave a brief overview of next year's insurance packages and their recommendations of switching to Select Health. **MOTION:** Steve Whitehouse moved to adopt Select Value as our new insurance plan, with the option for employees to select the Select Med plan and pay the difference in cost. Jo Anna Larsen seconded the motion.

- David Robertson, our schools financial advisor, joined our meeting to give us a yearly update on where the school is at financially.

BUDGET – Steve Whitehouse

FACILITIES-Jason Dodge

SCHOOL POLICIES/LEGISLATION-

- [4102 Transportation](#): Ted asked for clarification on what happens from a liability standpoint when students drive other students to school events. Steve suggested we discuss with risk management to keep the school safe. We will have further discussions in a future meeting.
- [4105 Student Parking](#): **MOTION**: Steve Whitehouse moved to approve policy 4105 Student Parking as amended. Jo Anna Larsen seconded the motion.
- [3507 Foreign Exchange Students](#): This policy was heavily discussed. The policy will continue to be reworked and discussed. We will approve at a future meeting.

**MOTION**: Jo Anna Larsen moved to move to closed session for the discussion of personnel and information pursuant to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2). Sandra Russell seconded. Roll Call Vote: Sandra Steve (aye), Paul Jo Anna (aye),

CLOSED SESSION

Start Time: 8:39 pm

End Time: 8:56 pm

**MOTION**: Paul Bingham moved to return back into open session. Steve Whitehouse seconded the motion. The motion passed unanimously.

OPEN SESSION

Start Time: 8:57 pm

End Time: 9:23 pm

**MOTION**: Jo Anna Larsen moved to approve the changes to our counseling plan as discussed in closed session. Steve Whitehouse seconded the motion. The motion passed unanimously.

WINTERIM-Sandra Russell

- All students have been assigned to their winterims.
  - Family Sciences was the most requested winterim.
- Ted and his team are working hard to make Credit Recovery a different, more meaningful experience for the students that need to participate in Credit Recovery Winterim.

CURRICULUM-Cynthia Shumway

Cynthis discussed the following items. They will be added to our next meeting for final approval.

- [AP Environmental Science book](#)
- [Show Choir Song Choice Proposal](#)

- [Won't You Be My Neighbor Winterim book: Lenses of Humanity](#): How Reflection, Connection, and Empathy Can Heal Our World
- [Lights, Camera, Action Winterim proposal](#)
- Student-directed MS Play - The History of Dating

ADVANCEMENT COMMITTEE-Jo Anna Larsen

- We are waiting on word from the Burns Foundation on their potential donation.
- Spring Event: April 12th, 2025. 40s style dance. Waiting on confirmations with the band.
- Social Media: Sam has been working on our Maeser outreach Instagram page.

**MOTION:** Steve Whitehouse moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

**Note:** A copy of related materials and an audio recording of the meeting can be found at:

Recording: [https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M\\_qDh0rolqt0rqLrvC](https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC)

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: [https://drive.google.com/drive/u/1/folders/1Jr17IeZmpdtjBIEQp6Syt\\_hXzkZF0cZm](https://drive.google.com/drive/u/1/folders/1Jr17IeZmpdtjBIEQp6Syt_hXzkZF0cZm)