



MEETING MINUTES
Karl G. Maeser Preparatory Academy
Public Board Meeting
September 11th, 2024
7:00 PM

OPEN SESSION

Start Time: 7:10 pm

End Time: 9:20 pm

Members Present: Cynthia Shumway, Steve Whitehouse, Jo Anna Larsen, Sandra Russell

Members Absent: Paul Bingham

Staff Present: Ted Gilbert, Casey Holmes (7:26pm)

Public: *Unknown phone number and person exited the meeting after being asked their name.

Cynthia Shumway called the meeting to order at 7:04 pm

BOARD BUSINESS

- It was determined that a quorum was present.
- The pledge of allegiance was recited.
- **MOTION:** Jo Anna moved to approve the minutes from August 13th, 2024. Steve Whitehouse seconded the motion. The motion passed. Jason Dodge abstained.
- Next meeting will be held on October 8th, 2024

PUBLIC COMMENT:

- No comment

DIRECTOR'S REPORT – Ted Gilbert

- This week is Cub Week. It is a new tradition to help 7th graders feel more involved and introduce them to people from all grades.
- Enrollment is looking well. We are higher than normal at this point in the school year.

DISCUSSION & APPROVAL

- Foreign Exchange F1 SEVP Program: Steve walked us through the application process. **MOTION:** Steve Whitehouse moved to approve moving forward with the application process for the F1 Foreign Exchange Program. Jason Dodge seconded the motion. The motion passed unanimously.
- Staffing Plan for Socratic 12/AP English: **MOTION:** Steve Whitehouse moved to approve that all 12th grade Socratic classes will be an AP English class so students are able to take the AP class if they wish. Sandra Russell seconded the motion. The motion passed unanimously.

- Winterim Approvals: **MOTION:** Sandra Russell moved to approve the Greek Mythology Winterim. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- Safety Roles: Ted has been given the task of Safety Director. The board talked about the different options given for “wearable safety devices” that will be required.
- **MOTION:** Steve Whitehouse moved to approve LEA Specific Licenses for Devin Glenn, Heather Lewis, Katie Wirig, Mas Watabe, and Rachele Nolan. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- TSSA Grant: The total remaining budget is \$177,517. Those funds will be used for salaries, a remote counselor, JStor subscription, professional development, & winterim. **MOTION:** Steve Whitehouse moved to approve the updated TSSA Grant Budget as presented. Jason Dodge seconded the motion. The motion passed unanimously.
- Benefits Provider: The budget committee reviewed three candidates for a provider. Their recommendation would be to switch to Hub International. **MOTION:** Jo Anna moved to approve that we move to Hub International as our benefits provider. Sandra Russell seconded the motion. The motion passed unanimously. That transition will be facilitated by Casey Holmes from Red Apple Finance.
- Uniform Policy: item tabled.

BUDGET – Steve Whitehouse

- Steve and Casey presented an updated maintenance and custodial supplies budget as well as a maintenance and repairs budget. **MOTION:** Jo Anna Larsen moved to make the added adjustments to both budgets as presented. Jason Dodge seconded the motion. The motion passed unanimously.
- Winterim Budget: Steve and Ted presented winterim options with the associated expected budget. **MOTION:** Steve Whitehouse moved to approve the Winterim Budget as presented. Sandra Russell seconded the motion. The motion passed unanimously.

FACILITIES-Jason Dodge

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ADVANCEMENT COMMITTEE – Jo Anna Larsen

- Homecoming event with alumni on September 26th. Varsity girls soccer game starts at 4:00pm, light dinner at 5:15pm and JV game will start at 5:30.
- Spring event in the works. More coming later.
- Jo Anna led a discussion on social media presence and a blog to help in the Advancement Committee’s efforts.

SCHOOL POLICIES/LEGISLATION-

- **MOTION:** Jo Anna Larsen moved to approve policy 2108 Advisory Friday as discussed. Steve Whitehouse seconded the motion. The motion passed unanimously.
- **MOTION:** Steve Whitehouse moved to approve policy 2110 Instructional Materials as discussed and amended. Sandra Russell seconded the motion. The motion passed unanimously.

- **MOTION:** Sandra Russell moved to approve 2210 Threat Assessment as discussed. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- Policy 3502 Enrollment was tabled.

WINTERIM-Sandra Russell

CURRICULUM-Cynthia Shumway

MOTION: Steve Whitehouse moved to move to closed session for the discussion of personnel and information pursuant to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2). Jo Anna Larsen seconded. Roll Call Vote: Jo Anna (aye), Jason (aye), Steve (aye), Sandra (aye), Cynthia (aye).

CLOSED SESSION

Start Time: 9:11 pm

End Time: 9:52pm

MOTION: Sandra Russell moved to return back into open session. Jo Anna Larsen seconded. The motion passed unanimously.

OPEN SESSION

Start Time: 9:53 pm

End Time: 9:55 pm

MOTION: Steve Whitehouse moved to approve the staffing changes as discussed in closed session. Jo Anna Larsen seconded the motion. The motion passed unanimously.

MOTION: Steve Whitehouse moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

Note: A copy of related materials and an audio recording of the meeting can be found at:

Recording: https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: https://drive.google.com/drive/u/1/folders/1Jrl7IeZmpdtjBlEQp6Syt_hXzkZFocZm