



MEETING MINUTES
Karl G. Maeser Preparatory Academy
Public Board Meeting
August 13th, 2024
7:00 PM

OPEN SESSION

Start Time: 7:10 pm

End Time: 9:20 pm

Members Present: Cynthia Shumway, Steve Whitehouse, Jo Anna Larsen, Paul Bingham, Sandra Russell

Members Absent: Jason Dodge

Staff Present: Ted Gilbert, Laura Ure, Casey Holmes,

Public:

Cynthia Shumway called the meeting to order at 7:10 pm

BOARD BUSINESS

- It was determined that a quorum was present.
- The pledge of allegiance was recited.
- **MOTION:** Jo Anna Larsen moved to approve minutes from [June 11, 2024](#). Paul Bingham seconded the motion. Sandra Russell abstained.
- **MOTION:** Paul Bingham moved to approve minutes from [June 19, 2024](#) as amended. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- Next meeting will be held on September 10th, 2024

PUBLIC COMMENT:

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DIRECTOR'S REPORT – Ted Gilbert

- Our current enrollment number is 662. We anticipate a handful more to drop before the end of the calendar year.
- Teachers have adjusted well to some additions to class sizes.
- Teacher week went well and one of the things emphasized was that the current cell phone policy be enforced by all teachers.
 - The Administration and Board are creating a presentation to send to parents and to the community with nationwide information about the dangers of cellphones, why we are enforcing the policy, and what will happen if we need to move to something more restrictive.

DISCUSSION & APPROVAL

- Student Enrollment Cap Increase: **MOTION:** Steve Whitehouse moved to move forward with the application to increase our student enrollment by 150 students. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- **MOTION:** Jo Anna Larsen moved to ratify the new hires as listed below. Steve Whitehouse seconded the motion. The motion passed unanimously.
 - Andrew Brown-SPED
 - Anna Brooksby-SPED
 - Garrett Broekhuisen-Math
 - Cary Kreitzer-Front Office
- Laura Ure, Assistant Dean of Students, gave a [proposed adjustment](#) to the uniform policy. She will take it back to the team for some collaboration and it will come back to the board for approval next month.
- Steve Whitehouse discussed a possibility of being an SEVP provider for Foreign Exchange students. It will be added to next month's agenda for more discussion and approval.

BUDGET – Steve Whitehouse

- 401k Contributions: **MOTION:** Steve Whitehouse moved to approve to set the 401k plan discretionary matching funds for the fiscal year 2024-2025 to provide a 4% discretionary donation when employees contribute 1%. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- **MOTION:** Steve Whitehouse moved to approve the engagement of Squire to perform this year's audit. Jo Anna Larsen seconded the motion. The motion passed unanimously.

FACILITIES-Jason Dodge

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ADVANCEMENT COMMITTEE – Jo Anna Larsen

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WINTERIM-Sandra Russell

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CURRICULUM-Cynthia Shumway

- **MOTION:** Steve Whitehouse moved to approve the curriculum items as listed below. Paul Bingham seconded the motion. The motion passed unanimously.
 - Computer Science Proposal: SkillStruck
 - Financial Lit:
 - Dave Ramsey - <https://www.ramseysolutions.com/education>
 - The Four Laws of Financial Prosperity

- Utah State Standards Correlation
 - AP English/12th Grade Socratic
 - Socratic Subscriptions (Nat Geo, WSJ, NYT, PBS Passport, The Atlantic, Daily Mail)
 - 7th Grade History Craft
 - [US Govt. Readings Packet](#)
 - Drama fall play 24/25
 - *The Lost Boy* by Ronald Gabriel Paolillo

SCHOOL POLICIES/LEGISLATION-

- [2110 Instructional Materials Policy](#) was heavily discussed and amended. It will be on next month's agenda for final approval.
- 3206 Academic Integrity was discussed and amended. **MOTION:** Jo Anna Larsen moved to approve 3206 as discussed and amended. Steve Whitehouse seconded the motion. The motion passed unanimously.
- **MOTION:** Steve Whitehouse moved to approve 5202 Donations, Gifts, Sponsorships, & Fundraising as discussed. Jo Anna Larsen seconded the motion.
- **MOTION:** Paul Bingham moved to approve 4108 Building and Facility Naming Policy as discussed. Sandra Russell seconded the motion. The motion passed unanimously.

MOTION: Steve Whitehouse moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

Note: A copy of related materials and an audio recording of the meeting can be found at:

Recording: https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: https://drive.google.com/drive/u/1/folders/1Jrl7IeZmpdtjBIEQp6Syt_hXzkZFocZm