



MEETING MINUTES  
Karl G. Maeser Preparatory Academy  
Public Board Meeting  
May 14th, 2024  
7:00 PM

**OPEN SESSION**

Start Time: 7:05 pm

End Time: 11:26 pm

Members Present: Cynthia Shumway, Steve Whitehouse Sandra Russell, JoAnna Larsen, Paul Bingham

Members Absent:

Staff Present: Ted Gilbert, Dustin Simmons, Casey Holmes

Public: Wendy Keller (Parent), Stacy Hawks (Parent), Amie Davies (Parent), David Robertson

Cynthia Shumway called the meeting to order at 7:06 pm

**BOARD BUSINESS**

- It was determined that a quorum was present.
- The pledge of allegiance was recited.
- **MOTION:** Steve Whitehouse moved to approve minutes from [April 16th, 2024](#). Sandra Russell seconded the motion.
- Next meeting will be held on June

**PUBLIC COMMENT:**

- Stacy Hawks commented that she would like to see more parent involvement in regards to the drama department.
- Wendy Keller commented that she loves what Maeser stands for and the collaboration between students and staff. She would also like to see improvements in regards to communication with the parents.

**DIRECTOR'S REPORT – Ted Gilbert**

- Graduation is May 24th at the Show Barn at Thanksgiving Point.
- Tomorrow is Last Lecture.
- Orchestra had their concert last night.
- Joseph and the Amazing Technicolor Dream Coat was well attended and performed super well.
- Enrollment is going strong. Our wait-lists are long. Ted gave an estimate of enrollment to be 628 students for next year. We will have a final report next meeting.

## DISCUSSION & APPROVAL

- David Robertson is a financial advisor who joined us to discuss building expansion from a financial perspective and gave us a breakdown of where Maeser is financially in preparations for our expansion.
- Fraud Risk Assessment was tabled
- ESSR Grant Part 2: Ted proposed to use the funds for additional chromebooks, additional staff to help with summer school, general use laptops, & monitors. **MOTION:** JoAnna moved to approve the ESSR grant round 2 as presented. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Credit Ahead: **MOTION:** Steve Whitehouse moved to allow the online middle school Computer Tech class to count towards HS digital studies requirement for the affected 8-10 students. JoAnna Larsen seconded the motion. The motion passed unanimously.
- Red Apple Contract: **MOTION:** Jason Dodge moved to approve the Red Apple Contract as discussed. JoAnna Larsen seconded the motion.
- Powerschool Contract: **MOTION:** Steve Whitehouse moved to approve the expenditure for Powerschool messaging based on the quote given. JoAnna Larsen seconded the motion. The motion passed unanimously.
- HB 84: Sam presented briefly the new legislation that was passed about school security. Maeser will follow state guidelines and complete a safety assessment by Dec 31, 2024.
- Security Camera Systems: **MOTION:** Steve Whitehouse moved that we approve the additional cost needed for the updated security camera systems. JoAnna Larsen seconded the motion. The motion passed.

## BUDGET – Steve Whitehouse

- Steve presented an updated budget report.

## FACILITIES-Jason Dodge

- Jason presented updated potential facility plans for the future expansion.

## ADVANCEMENT COMMITTEE – JoAnna Larsen

- Toast Concert is on the 18th.

## WINTERIM-Sandra Russell

- Winterim proposals are due and we will review them in the June meeting.

## CURRICULUM-Cynthia Shumway

**MOTION:** Steve Whitehouse moved to move to closed session for the discussion of personnel and information pursuant to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2). JoAnna seconded.  
Roll Call Vote: Steve (aye), JoAnna (aye) Jason (aye), Paul (aye), Sandra (aye), Cynthia (aye).

**CLOSED SESSION**

Start Time: 10:07 pm

End Time: 11:41 pm

**MOTION:** Steve Whitehouse moved to return back into open session. JoAnna Larsen seconded. The motion passed unanimously.

**OPEN SESSION**

Start Time: 11:23 pm

End Time: 11:26 pm

**MOTION:** Steve Whitehouse moved to approve the salary adjustments as discussed in closed session. JoAnna Larsen seconded the motion.

**MOTION:** Steve Whitehouse moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

**Note:** A copy of related materials and an audio recording of the meeting can be found at:

Recording: [https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M\\_qDh0rolqt0rqLrvC](https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC)

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: [https://drive.google.com/drive/u/1/folders/1Jr17IeZmpdtjBIEQp6Syt\\_hXzkZF0cZm](https://drive.google.com/drive/u/1/folders/1Jr17IeZmpdtjBIEQp6Syt_hXzkZF0cZm)