



MEETING MINUTES
Karl G. Maeser Preparatory Academy
Public Board Meeting
April 16th, 2024
7:00 PM

OPEN SESSION

Start Time: 7:05 pm

End Time: 11:26 pm

Members Present: Cynthia Shumway, Steve Whitehouse Sandra Russell, Jason Dodge, JoAnna Larsen, Paul Bingham

Members Absent:

Staff Present: Ted Gilbert, Laura Ure, Jake Grosebeck, Casey Holmes

Public: Ben Adams (student), Ben Knopp, Teresa Hobbs

Cynthia Shumway called the meeting to order at 7:05 pm

PUBLIC COMMENT:

- Theresa Hobs brought to the board's attention that she was told her students' credit ahead credits would not count.
- Ben, for his senior capstone, put together a Maeser Festival and he raised over 11,000!

BOARD BUSINESS

- It was determined that a quorum was present.
- The pledge of allegiance was recited.
- **MOTION:** Jason Dodge moved to approve [minutes](#) from March 13th, 2024. Sandra Russell seconded the motion. **MOTION:** Steve Whitehouse moved to approve the [minutes](#) of March 28th, 2024. Paul Bingham seconded the motion. The motion passed unanimously. Jason Dodge and Steve Whitehouse abstained.
- Next meeting will be held on May 14th, 2024.

DIRECTOR'S REPORT – Ted Gilbert

- It's been a busy month with the school plays, Mr. Maeser, State drama & choir, and dancing with the teachers.
- The Toast Concert is May 18th.
- The Awards Assembly is May 23rd @ 9am.
- Graduation is May 24th @ 1pm at the Show Barn @ Thanksgiving Point.
- Teacher week is the week after graduation.

DISCUSSION & APPROVAL

- Benjamin Ireland, who is a student at Maeser, presented a Senior Capstone proposal to the Board. In collaboration with Coach Call, he would like to put pull-up bars outside around the track. He will work with Coach Grosebeck to get pricing. He has a few hundred dollars already raised. Steve requested a drawing of what it will look like and what materials will be used. **MOTION:** JoAnna Larsen moved to approve Ben moving forward, under the direction of the facilities team. Steve Whitehouse seconded the motion.
- Data Security Review & Training: Mick Shein and Jen Meyers head up the Data Security. Jen ensures all of the teachers have done training on their end and she keeps a running list of all those who have and have not completed it. She works closely with the school Director to make sure all teachers get it done.
- Ted will be emailing the board a Trustlands Training. Cynthia has asked it be completed before the next board meeting.
- Fee Schedule: **MOTION:** Steve Whitehouse moved to approve the 2024 -2025 Fee Schedule. JoAnna seconded the motion. The motion passed unanimously.
- **MOTION:** Steve Whitehouse moved to approve the ratification of the new hires as presented. Sandra Russell seconded the motion. The motion passed unanimously.
- **MOTION:** Jason Dodge moved to approve moving forward with Big Red for cracking and sealant work for the parking lot. JoAnna Larsen seconded the motion. The motion passed unanimously.
- **MOTION:** Steve Whitehouse moved to approve that we move forward with Anago of Utah as a building cleaner. Jason Dodge seconded the motion. The motion passed unanimously.
- **MOTION:** JoAnna Larsen moved to approve that we move forward with Triphase Electric for the Hallway Fixtures. Steve Whitehouse seconded the motion. The motion passed unanimously.
- **MOTION:** JoAnna Larsen moved that we move forward with Gunthers for the Science Lab Exhaust.. Sandra Russell seconded the motion. The motion passed unanimously.

BUDGET – Steve Whitehouse & Casey Holmes

- Steve presented an updated budget report.

FACILITIES-Jason Dodge

- Laura Ure presented some alternatives to a shift in the architectural plans than what was previously presented.

ADVANCEMENT COMMITTEE – JoAnna Larsen

- The Fundraiser, Toast Concert, is coming up in May. Tickets are limited in quantity.

WINTERIM-Sandra Russell

- Winterim meeting is happening Friday and the Board will receive proposals before the May Board Meeting.

CURRICULUM-Ted Gilbert/Cynthia Shumway

- **MOTION:** Steve Whitehouse moved to approve the AP Stats book as previously presented. Sandra Russell seconded the motion. The motion passed unanimously.

MOTION: Steve Whitehouse moved to move to closed session for the discussion of personnel and information pursuant to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2). Jason seconded.
Roll Call Vote: Steve (aye), JoAnna (aye) Jason (aye), Paul (aye), Sandra (aye), Cynthia (aye).

CLOSED SESSION

Start Time: 8:55 pm

End Time: 11:22 pm

MOTION: Paul Bingham moved to return back into open session. Jason Dodge seconded. The motion passed unanimously.

OPEN SESSION

Start Time: 11:23 pm

End Time: 11:26 pm

MOTION: JoAnna Larsen moved to approve the salary increases and performance evaluations as discussed in closed session. Jason Dodge seconded the motion. The motion passed unanimously.

MOTION: Jason Dodge moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

Note: A copy of related materials and an audio recording of the meeting can be found at:

Recording: https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: https://drive.google.com/drive/u/1/folders/1Jr17IeZmpdtjBIEQp6Syt_hXzkZF0cZm