

2101 Academic Credit Policy

1. Credits

- a. Students earn .25 credits for each course for each quarter in which they earn a grade of C- or better.
- b. Students who fail a course may retake the course for full credit.
- c. Students who fail a course that is required for graduation will be re-enrolled in the course at the next available opportunity.
 - i. Students who wish to make up the credit for a required course through an outside entity must complete the course, and Maeser must receive a transcript showing course completion before the course can be dropped from the student's schedule.
- d. Grade Replacement
 - i. In order for a student to repeat a course for the purpose of replacing the original grade, the student must submit a Course Grade Replacement Form to their counselor.
 - ii. If a student repeats a course, Maeser will adjust the student's course grade and grade point average to reflect the student's highest grade and exclude a lower grade.
 - iii. Maeser will exclude from the student's permanent record the course grade that is not the highest grade.
 - iv. Maeser will not otherwise indicate on the student's current record that the student repeated the course.

2. Dropping a Course

- a. Courses cannot be dropped after 10 days. Dropping a course after ten school days into any given term will result in the student receiving an "W" in that course for that term, unless the student withdrawal is due to documented medical reasons.
 - i. Students who enroll in a course more than 10 days after the start of the term will not receive credit.

3. Early Graduation

- a. Students may graduate at the end of a school year or before the conclusion of their senior year if they satisfy the requirements outlined in the Graduation Policy. Applications for early graduation must be received by the Counseling Department by August 30th of the school year they are planning to graduate. Applications must be approved by the Academic Review Committee upon recommendation of the Counseling Department. The Academic Review Committee consists of Maeser Administration representative, high school Counselor, and teacher as necessary.

4. Grades

- a. The grading scale will be as outlined below:

Percent Range	Grade	Percent Range	Grade
93-100	A	74-77.99	C+

90-92.99	A-	70-74.99	C
86-89.99	B+	66-69.99	C-
82-85.99	B	<66	F
78-81.99	B-	D Grades are not awarded at Maeser Prep	

5. Reciprocity of Credits

- a. Maeser shall accept credits and grades awarded to a student from a school or a provider accredited by an accrediting entity adopted by the Utah State Board of Education.
- b. Transcripts from accredited institutions must be received by Maeser within 30 days of enrollment.
- c. Students enrolling at Maeser from homeschool or other non-accredited institutions shall:
 - i. Meet with counselors to discuss academic history and college/career goals.
 - ii. Take math, reading, and writing placement tests to determine correct placement.

6. Foreign Language Credit

- a. Maeser requires three credits of a foreign language to graduate
 - i. Students who transfer to Maeser after their 9th grade year must take a foreign language each remaining year.
- b. Exceptions may be approved if a student does not have enough room in their schedule due to other state- or Maeser-required coursework.
- c. Students who begin their foreign language study at an advanced level and complete the highest level of a foreign language Maeser offers but has not yet completed the required 3 credits for graduation shall take another foreign language option of their choosing.

Source: Utah Admin. Code r. 277-705 (2019), R277-705-3, R277-717

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