



MEETING MINUTES  
Karl G. Maeser Preparatory Academy  
Public Board Meeting  
February 13th, 2023  
7:00 PM

**OPEN SESSION**

Start Time: 7:07 pm

End Time: 10:19 pm

Members Present: Cynthia Shumway, Sandra Russell, Steve Whitehouse, Paul Bingham, Jason Dodge, Joanna Larsen

Members Absent:

Staff Present: Ted Gilbert, Casey Holmes

Public: Jennifer Gibbs (DWC), Lindsey Dahlin (Red Apple), Colin Neuenshwander (Red Stone)

Cynthia Shumway called the meeting to order at 7:07 pm

**BOARD BUSINESS**

- It was determined that a quorum was present.
- The pledge of allegiance was recited.
- **MOTION:** Steve Whitehouse moved to approve [minutes](#) from January 24th, 2023.. The motion passed unanimously.
- Next meeting will be held on March 12th, 2024.

**DIRECTORS REPORT – Ted Gilbert**

- Basketball teams are wrapping up.
- Teacher observations are starting up soon.
- Winterfest was successful. There were 15 different winterims this year.

**DISCUSSION & APPROVAL**

- Jennifer, Lindsey, & Colin joined in to discuss how to correct any missed contributions in regards to 401k. The board discussed a new plan going forward.
- **MOTION:** Steve Whitehouse moved to approve the 401k corrective action plan that has been presented to us and the expenditure of funds associated with it. Joanna Larsen seconded the motion. The motion passed unanimously.
- **MOTION:** Joanna Larsen moved to approve the firework stand as outlined. Jason Dodged seconded the motion. The motion passed unanimously.
- **MOTION:** Paul Bingham moved to approve checking and payroll services to Mountain America Credit Union. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Ted led a discussion on the Governor's advice for a cell phone free school. A survey was sent out to the teachers about problems they've seen or ways admin can help assist in regards to cell phones in the classroom. Cynthia suggested we get more parent involvement in the discussion.

- **MOTION:** Joanna Larsen moved to approve the 2024-2025 Academic Calendar as presented. Steve Whitehouse seconded the motion. The motion passed unanimously.
- **MOTION:** Joanna Larsen moved to ratify the hire of Heather Lewis for school counselor. Paul Bingham seconded the motion. The motion passed unanimously.
- **MOTION:** Steve Whitehouse moved to authorize the budget committee to approve salary offers for new hires. Sandra Russell seconded the motion. The motion passed unanimously.
- The Fee Schedule was discussed and will be voted on next month for its formal approval.
- Classical education discussion was tabled.
- Socratic training was tabled.

BUDGET – Steve Whitehouse & Casey Holmes

FACILITIES-Jason Dodge

- Jason shared updates on pricing and plans for our discussed building expansion.
- **MOTION:** Steve Whitehouse moved to approve the budget committee be granted the authority to negotiate a contract for the scope two proposal of the architectural services, to cover discussed items, per the proposal of \$582,000 as indicated. JoAnna Larsen seconded the motion. The motion passed unanimously.

ADVANCEMENT COMMITTEE – JoAnna Larsen

- KGMPA Festival: a senior is doing this project for his senior capstone project. He is doing a music festival as part of a fundraiser for the school. It is scheduled for Saturday April 13th.
- Toast Concert is also in the works for another fundraiser. More to come next month.

**MOTION:** Jason Dodge moved to move to closed session for the discussion of personnel and information pursuant to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2). Sandra Russell seconded. Roll Call Vote: Sandra (aye), Steve (aye), Joann (aye) Jason (aye), Paul (aye), Cynthia (aye).

CLOSED SESSION

Start Time: 9:55 pm

End Time: 10:18 pm

**MOTION:** Steve Whitehouse moved to return back into open session. Joanna Larsen seconded. The motion passed unanimously.

OPEN SESSION

Start Time: 10:19 pm

End Time: 10:19 pm.

**MOTION:** Steve Whitehouse moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

**Note:** A copy of related materials and an audio recording of the meeting can be found at:

Recording: [https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M\\_qDh0rolqt0rqLrvC](https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC)

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: [https://drive.google.com/drive/u/1/folders/1Jr17IeZmpdtjBIEQp6Syt\\_hXzkZFOcZm](https://drive.google.com/drive/u/1/folders/1Jr17IeZmpdtjBIEQp6Syt_hXzkZFOcZm)