



MEETING MINUTES
Karl G. Maeser Preparatory Academy
Public Board Meeting
December 12th, 2023
7:00 PM

OPEN SESSION

Start Time: 7:04 pm

End Time: 8:25 pm

Members Present: Cynthia Shumway, Sandra Russell, Steve Whitehouse, Paul Bingham. Jason Dodge

Members Absent:

Staff Present: Ted Gilbert, Casey Holmes,

Public:

Cynthia Shumway called the meeting to order at 7:04 pm

BOARD BUSINESS

- It was determined that a quorum was present.
- The pledge of allegiance was recited.
- **MOTION:** Steve Whitehouse moved to approve [minutes](#) from November 14th, 2023 as amended. Sandra Russell. seconded. The motion passed unanimously..
- Next meeting will be held on January 23th, 2024.

PUBLIC COMMENT-

DIRECTORS REPORT – Ted Gilbert

- The drama production, Puffs, finished their performances last week.
- Finals are coming up next week.
- Faculty/Board Party will happen on Friday.
- Tuesday is the White Elephant Exchange with the faculty. Board has been invited as well.
- We received a \$100,000 grant from the Burns Foundation for the Drama Department and the Baseball team.

DISCUSSION & APPROVAL

- Next meeting was shifted to January 23rd.
- Cynthia reviewed the 2023 Open Meeting Training with an emphasis on the following:
 - Agendas need to be posted 24 hours in advance.
 - Anything voted on needs to be on the agenda.
 - No private meetings outside of public board meetings.

- ESSER3 Grant- **MOTION:** Steve Whitehouse moved to approve the allocation of funds for the ESSER3 Grant. Joanna Larsen seconded the motion.
- Policy 2203 School Closure - **MOTION:** Steve Whitehouse moved to approve the policy as discussed. Sandra Russell seconded the motion. The motion passed unanimously.
- Maeser/Lions Hoodies- **MOTION:** Joanna Larsen moved to approve the two proposed hoodies. Steve Whitehouse seconded. The motion passed unanimously.

BUDGET – Steve Whitehouse & Casey Holmes

- Steve and Casey reviewed our yearly audit results. We are in line with state requirements.

ADVANCEMENT COMMITTEE – JoAnna Larsen

- Looking into an auction in April with a goal of raising \$100,000. Location will be in the Maeser gym.

MOTION: Joanna Larsen moved to move to closed session for the discussion of personnel and information pursuant to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2). Steve seconded.
Roll Call Vote: Joann (aye), Steve (aye), Sandra (aye), Jason (aye), Cynthia (aye).

CLOSED SESSION

Start Time: 7:57 pm

End Time: 8:22 pm

MOTION: Steve Whitehouse moved to return back into open session. Joanna Larsen seconded. The motion passed unanimously.

OPEN SESSION

Start Time: 8:22 pm

End Time: 8:25 pm.

MOTION: Joanna Larsen moved to approve the LEA specific instructional license for Cam Cahoon and Mas Watabe as discussed in closed session. Steve Whitehouse seconded the motion. The motion passed unanimously.

MOTION: Joanna Larsen moved to approve the Teachers Grant for the year of 2023-2024 with the guideline of a commitment to remain at Maeser for one year after her training is complete. Sandra Russell seconded the motion. The motion passed unanimously.

MOTION: Steve Whitehouse moved to approve the salary adjustment for a counseling intern as discussed in closed session. Joanna Larsen seconded the motion. The motion passed unanimously.

MOTION: Joanna Larsen moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

Note: A copy of related materials and an audio recording of the meeting can be found at:

Recording: https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC

Approved 01/24/24

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: https://drive.google.com/drive/u/1/folders/1Jr17IeZmpdtjBIEQp6Syt_hXzkZFOcZm