



MEETING MINUTES
Karl G. Maeser Preparatory Academy
Public Board Meeting
December 12th, 2023
7:00 PM

OPEN SESSION

Start Time: 7:04 pm

End Time: 8:25 pm

Members Present: Cynthia Shumway, Sandra Russell, Steve Whitehouse, Paul Bingham. Jason Dodge

Members Absent:

Staff Present: Ted Gilbert, Casey Holmes,

Public:

Cynthia Shumway called the meeting to order at 7:04 pm

BOARD BUSINESS

- It was determined that a quorum was present.
- The pledge of allegiance was recited.
- **MOTION:** Steve Whitehouse moved to approve [minutes](#) from November 14th, 2023 as amended. Sandra Russell. seconded. The motion passed unanimously..
- Next meeting will be held on January 23th, 2024.

PUBLIC COMMENT-

DIRECTORS REPORT – Ted Gilbert

- The drama production, Puffs, finished their performances last week.
- Finals are coming up next week.
- Faculty/Board Party will happen on Friday.
- Tuesday is the White Elephant Exchange with the faculty. Board has been invited as well.
- We received a \$100,000 grant from the Burns Foundation for the Drama Department and the Baseball team.

DISCUSSION & APPROVAL

- Next meeting was shifted to January 23rd.
- Cynthia reviewed the 2023 Open Meeting Training with an emphasis on the following:
 - Agendas need to be posted 24 hours in advance.
 - Anything voted on needs to be on the agenda.
 - No private meetings outside of public board meetings.

- ESSER3 Grant- **MOTION:** Steve Whitehouse moved to approve the allocation of funds for the ESSER3 Grant. Joanna Larsen seconded the motion.
- Policy 2203 School Closure - **MOTION:** Steve Whitehouse moved to approve the policy as discussed. Sandra Russell seconded the motion. The motion passed unanimously.
- Maeser/Lions Hoodies- **MOTION:** Joanna Larsen moved to approve the two proposed hoodies. Steve Whitehouse seconded. The motion passed unanimously.

BUDGET – Steve Whitehouse & Casey Holmes

- Steve and Casey reviewed our yearly audit results. We are in line with state requirements.

ADVANCEMENT COMMITTEE – JoAnna Larsen

- Looking into an auction in April with a goal of raising \$100,000. Location will be in the Maeser gym.

MOTION: Joanna Larsen moved to move to closed session for the discussion of personnel and information pursuant to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2). Steve seconded.

Roll Call Vote: Joann (aye), Steve (aye), Sandra (aye), Jason (aye), Cynthia (aye).

CLOSED SESSION

Start Time: 7:57 pm

End Time: 8:22 pm

MOTION: Steve Whitehouse moved to return back into open session. Joanna Larsen seconded. The motion passed unanimously.

OPEN SESSION

Start Time: 8:22 pm

End Time: 8:25 pm.

MOTION: Joanna Larsen moved to approve the LEA for Cam Cahoon and Mas Watabe as discussed in closed session. Steve Whitehouse seconded the motion. The motion passed unanimously.

MOTION: Joanna Larsen moved to approve the Teachers Grant for the year of 2023-2024 with the guideline of a commitment to remain at Maeser for one year after her training is complete. Sandra Russell seconded the motion. The motion passed unanimously.

MOTION: Steve Whitehouse moved to approve the salary adjustment for a counseling intern as discussed in closed session. Joanna Larsen seconded the motion. The motion passed unanimously.

MOTION: Joanna Larsen moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

Note: A copy of related materials and an audio recording of the meeting can be found at:

Recording: https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: https://drive.google.com/drive/u/1/folders/1Jrl7IeZmpdtjBlEQp6Syt_hXzkZFocZm