



MEETING MINUTES
Karl G. Maeser Preparatory Academy
Public Board Meeting
November 14th, 2023
7:00 PM

OPEN SESSION

Start Time: 7:06 pm

End Time: 10:41 pm

Members Present: Cynthia Shumway, Sandra Russell, Steve Whitehouse, Paul Bingham

Members Absent: Jason Dodge

Staff Present: Ted Gilbert, Dustin Simmons, Casey Holmes, Laura Ure

Public: Brett Miller

Cynthia Shumway called the meeting to order at 7:06 pm

BOARD BUSINESS

- It was determined that a quorum was present.
- The pledge of allegiance was recited.
- **MOTION:** Sandra Russell moved to approve minutes from October 10th, 2023. Steve Whitehouse seconded. The motion passed unanimously. Joanna Larsen and Paul Bingham abstained.
- Next meeting will be held on December 12th, 2023.

PUBLIC COMMENT-

DIRECTORS REPORT-Ted Gilbert

- December 6th-9th is the Drama Production. There will be eight shows.

DISCUSSION & APPROVAL

- Board Training was tabled.
- 3203 Homework Policy: bullet point 4ai, was altered to say "Absences
 - a) Students who have an excused absence from school are given a grace period of one school day for each day absent to turn in the assignment for full credit. (See 3201 Attendance and Tardy Policy)
 - Vacations are exempt from this provision; i.e., students should be prepared to submit any missed work upon their return to class.****MOTION:** moved to approve 3202 Homework Policy as amended. seconded. The motion passed unanimously.

- **MOTION:** Joanna Larsen moved to approve the addition of “Costumes” to the current Uniform Policy. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Tommy Hilfiger Uniform Vendor-Dustin presented new Tommy Hilfiger as a new uniform vendor to replace Dennis as the current vendor. **MOTION:** Steve Whitehouse moved to approve Tommy Hilfiger as a new uniform vendor option. Sandra Russell seconded the motion. The motion passed unanimously.
- Steve suggested that we apply for a trademark for our school name and logo. **MOTION:** Steve Whitehouse moved to have our school name registered and our logos trademarked. Sandra Russell seconded the motion. The motion passed unanimously.
- 2024 Benefits Package: There is a 5 % increase from 2023. **MOTION:** Steve Whitehouse Move to approve renewing medical benefits with current provider: Angle, dental with current provider, change vision and life, disability to Principal, Increase HSA matching limits to \$2,000 single, \$4,000 family per year. Joanna Larsen seconded the motion. The motion passed unanimously.
- Proposed PTO Policy: The Admin team proposed a change be made to allow teachers to access their sick days at any point during the school year. **MOTION:** Steve Whitehouse moved to approve the modification to the PTO Policy. Paul Bingham seconded the motion. The motion passed unanimously.
- Winterim Budget Approval: **MOTION:** Sandra Russell moved to approve the Winterim Budget as proposed. Paul Bingham seconded the motion. The motion passed unanimously.
- **MOTION:** JoAnna Larsen moved to approve the amended Trustlands Recommendations. Steve Whitehouse seconded the motion. The motion passed unanimously.

BUDGET – Steve Whitehouse & Casey Holmes

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FACILITIES-Jason Dodge

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WINTERIM-Sandra Russell

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FUNDRAISING/MARKETING -JoAnna Larsen

- JoAnna shared the Advancement Plan with the Board.
- Joanna shared a budget proposal as well for the Advancement Committee for the current school year.
- **MOTION:** Joanna Larsen moved to approve a \$43,000 budget for the Advancement Committee, together with the budget committee, for the use of a new CRM software, events, and marketing. Steve Whitehouse seconded the motion. The motion passed unanimously.

CURRICULUM – Ted Gilbert

- **MOTION:** Paul Bingham moved to approve the Broadway Rocks songs as discussed. Steve Whitehouse seconded the motion. The motion passed unanimously.

MOTION: Joanna Larsen moved to move to closed session for the discussion of personnel facilities and information pursuant to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2). Sandra Russell seconded. Roll Call Vote: Sandra (aye), Steve (aye), Paul (aye), Joanna (aye) Cynthia (aye).

CLOSED SESSION

Start Time: 9:41pm

End Time: 10:11 pm

MOTION: Steve Whitehouse moved to return back into open session. Paul Bingham seconded. The motion passed unanimously.

OPEN SESSION

Start Time: 10:12 pm

End Time: 10:14 pm

MOTION: Paul Bingham moved to the staffing plan adjustments as discussed in closed session. Steve Whitehouse seconded the motion. The motion passed unanimously.

MOTION: Steve moved to approve and begin a contract with John Vasquez as a recruiter to assist in the hiring of an academic counselor. Joanna Larsen seconded the motion. The motion passed unanimously.

MOTION: Steve Whitehouse moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

Note: A copy of related materials and an audio recording of the meeting can be found at:

Recording: https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: https://drive.google.com/drive/u/1/folders/1Jr17IeZmpdtjBIEQp6Syt_hXzkZF0cZm