



MEETING MINUTES  
Karl G. Maeser Preparatory Academy  
Public Board Meeting  
June 6th, 2023  
7:00 PM

**OPEN SESSION**

Start Time: 7:01 pm

End Time: 10:08 pm

Members Present: Cynthia Shumway, Steve Whitehouse, Sandra Russell, Joanna Larsen, Jason Dodge

Members Absent: Paul Bingham

Staff Present: Robyn Ellis, Ted Gilbert, Casey Holmes

Public:

Cynthia Shumway called the meeting to order at 7:01 pm

**BOARD BUSINESS**

- It was determined that a quorum was present.
- The pledge of allegiance was not recited.
- **MOTION:** Sandra Russell moved to approve minutes from May 9th, 2023. Jason Dodge seconded. The motion passed unanimously.
- Next meeting will be held on August 8th, 2023

**DIRECTORS REPORT-Robyn Ellis & Ted Gilbert**

- Summer school started this week.
- Teacher week was last week. Ted reported that it was really successful.

**DISCUSSION & APPROVAL**

- The Uniform Policy was reviewed and updated. **MOTION:** Joanna Larsen moved to approve 3207 Uniform Policy as discussed and amended. Steve Whitehouse seconded. The motion passed unanimously.
- **MOTION:** Steve Whitehouse moved to approve the expenditure and installation of Vaping Sensors. Sandra Russell seconded the motion. The motion passed unanimously.
- **MOTION:** Sandra Russell moved to approve an updated version of the 2023-2024 Academic Calendar. Joanna Larsen seconded the motion. The motion passed unanimously.

**BUDGET – Steve Whitehouse & Casey Holmes**

- **MOTION:** Joanna Larsen moved to approve the FY 2022-2023 budget as presented. Sandra Russell seconded the motion. The motion passed unanimously.

- **MOTION:** Jason Dodge moved to approve the proposed budget for FY 2023-2024 budget as presented. Joanna Larsen seconded the motion. The motion passed unanimously.

FACILITIES-Jason Dodge

- New bathroom doors have been ordered.

WINTERIM-Sandra Russell

- 13 Winterim options have moved through to the next step.
- **MOTION:** Steve Whitehouse moved to approve the Winterim Catalog for the 2023-2024 school year. Jason Dodge seconded the motion. The motion passed unanimously.

CURRICULUM – Ted Gilbert

- **MOTION:** Sandra Russell moved to approve French 1 for next year's curriculum. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Ted presented a new protocol for Advisory Friday that would help students use their time wisely and also keep the students safe.

**MOTION:** Sandra Russell moved to move to closed session for the discussion of staffing plan, facilities and information pursuant to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2). Joanna Larsen seconded. Roll Call Vote: Jason, (aye) Sandra (aye), Joanna (aye), Steve (aye), Cynthia (aye).

CLOSED SESSION

Start Time: 9:37 pm  
End Time: 10:07 pm

**MOTION:** Steve Whitehouse moved to move back into open session. The motion passed unanimously.

OPEN SESSION

Start Time: 10:07 pm  
End Time: 10:08 pm

**MOTION:** Steve Whitehouse moved to approve the staffing plan updates as discussed in closed session. Sandra Russell seconded.

**MOTION:** Joanna Larsen moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

**Note:** A copy of related materials and an audio recording of the meeting can be found at:

Recording: [https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M\\_qDh0rolqt0rqLrvC](https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC)

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: [https://drive.google.com/drive/u/1/folders/1Jrl7IeZmpdtjBIEQp6Syt\\_hXzkZF0cZm](https://drive.google.com/drive/u/1/folders/1Jrl7IeZmpdtjBIEQp6Syt_hXzkZF0cZm)