

**RESOLUTION OF THE BOARD OF DIRECTORS OF
KARL G. MAESER PREPARTORY ACADEMY**

**APPROVING APPLICATION FOR FEDERAL
PAYCHECK PROTECTION PROGRAM LOAN**

JUNE 24, 2020

WHEREAS, the federal Coronavirus Aid, Relief, and Economic Security (“CARES”) Act recently became law, and it includes a Paycheck Protection Program (“PPP”) providing approximately \$350 billion in loans to small businesses suffering from the results of the current COVID-19 pandemic; and

WHEREAS, the U.S. Treasury Department and Small Business Administration recently published both borrower guidance and an application form for forgivable PPP loans to be issued by SBA-approved lenders, with (a) interest rates of 1%, (b) maximum principal amounts to be determined by multiplying 2.5 times a borrower’s average monthly payroll for 2019; (c) a deferment of payments for six months, and (d) two-year terms; and

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. Our Chief Financial Officer, Steven Whitehouse, be authorized to work with our Treasurer and staff to open a business checking account and to apply for a PPP loan as described above with Zion’s Bank and to sign and submit any applications, certifications, and other forms needed to secure that loan.
2. The principal amount applied for should be as large as the PPP formula allows. Interest should be as low, and the term should be as long, as the SBA and the bank allow under then-current guidance from the U.S. Department of the Treasury.
3. Our staff get accounting advice as needed to ensure that (a) the PPP loan application is complete and timely; and (b) any reports needed to establish the organization’s right to have that loan forgiven be prepared and submitted.
4. At least 75% of the funds borrowed be used for payroll costs, as required for the loan to be forgiven under the PPP.