



MEETING MINUTES  
Karl G. Maeser Preparatory Academy  
Public Board Meeting  
June 9, 2020  
7:00 PM

**OPEN SESSION**

Start Time: 7:06 pm

End Time: 9:53 pm

Members Present: Cynthia Shumway, Steve Whitehouse, Jason Dodge, Paul Stancil, Sandra Russell, Janine See,

Members Absent:

Staff Present: Robyn Ellis, Dustin Simmons

**BOARD BUSINESS**

- It was determined that a quorum was present.
- The pledge of allegiance was recited.
- **MOTION:** Paul moved to approve minutes from May 12, 2020. Sandra seconded. The motion passed unanimously. Janine abstained.
- Next meeting will be held on August 11 at 7:00 pm in the Maeser library.

**PUBLIC COMMENT**

- None

**DIRECTOR'S REPORT – Robyn Ellis**

- Robyn met with the department chairs regarding the plan to return to school this fall.
- Three priorities:
  - a. First priority is student/teacher safety.
  - b. Second priority is authentic learning.
  - c. Third priority is to figure out what is our Plan B. We are working on a solid plan. It will depend on the direction received from the department of Health. Robyn is reviewing what the different states will be doing and where Utah will be in August.
- Paul is going to look into what we can and should do legally in an effort to keep everyone safe.
- Graduation was memorable and went well!
- Enrollment numbers are good. We are at our threshold.

## DISCUSSION & APPROVAL

- **MOTION:** Paul moved to approve the fiscal year 2021 budget. Jason seconded. The motion passed unanimously.
- **MOTION:** Paul moved that we approve the Uniform Policy as amended. Steve seconded. The motion passed unanimously.
- **MOTION:** Paul moved to approve the edits to 3103 Facility Usage Policy. Steve seconded. The motion passed unanimously.
- Policy 3104 was tabled.
- **MOTION:** Paul moved to approve 3106 Parents Concerns/Grievance Policy as amended. Jason seconded. The motion passed unanimously.
- 3107 The Volunteer Policy was tabled.
- **MOTION:** Paul moved that we adopt the 3302 Medical Recommendation Policy as adapted by Robyn in the current draft subject to Dustin's renumbering it to be consistent with our other policies and procedures. Janine seconded. The motion passed unanimously.
- **MOTION:** Paul moved to ratify the five new hires: Andi Decker, Patty Sadler, Michelle Wagner, Leland Spindler and David McDaniel as so ratified by Robyn. Steve seconded. The motion passed unanimously.
- **MOTION:** Paul moved to amend the final fiscal 2020 budget to include the \$26,000 for the sound treatment in the gymnasium. Jason seconded. The motion passed unanimously.
- **MOTION:** Paul moved to move to a closed session for discussion of personnel matters. Sandra seconded. Cynthia, Steve, Paul, Janine, Sandra, and Jason all voted Yay. The vote was unanimous.
- Board Statement was tabled.

## BUDGET – Steve Whitehouse

- Our revenue's are good for this year, however, we are anticipating a possible budget cut of \$110,000 for next year.
- Reviewed the Fraud Risk Assessment questionnaire from the state. Robyn will work on creating an anonymous submission form on our website which will allow someone to report misuse of school funds or property.

## FACILITIES / MAINTENANCE – Jason Dodge

- We got our bids back for the noise reduction process in the gymnasium.
- Robyn would like the noise reduction treatment done the third week of July.

- Jason talked to the landscape company about improving school grounds maintenance.
- Sam will make sure we pay the landscape company after services rendered, not before.

SCHOOL POLICIES / LEGISLATIVE – Paul Stancil

- No discussion

COMMUNITY / FUNDRAISING

- No discussion

WINTERIM – Sandra Russell & Janine See

- Preliminary proposals were due on June 18th.
- Winterim committee met with the teachers on June 2nd and 3rd. They went over feedback and any questions the teachers had. It went well.
- We have 18 proposals. Three of the 18 may include travel.
- Deadline for the final proposal is August 5th.

CURRICULUM – Robyn Ellis

- No discussion

**CLOSED SESSION**

Start Time: 8:55 pm

End Time: 9:49

A closed session was held to discuss items pursuant to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2).

Paul moved to enter back into open session. Janine seconded. The motion passed unanimously.

**OPEN SESSION**

Start Time: 9:52 pm

End Time: 9:53 pm

- **MOTION:** Paul moved to approve payroll recommendations as discussed in closed session\_. Janine seconded. The motion passed unanimously. Jason abstained.

Paul motion to adjourn the meeting. The motion passed unanimously.

Without objection, the meeting was adjourned.