

2101 Academic Credit Policy

Attendance

Refer to Section 3201 Attendance and Tardy Policy.

Credit Makeup

Credits for failed courses must be made up. Recommendations from teachers and Counseling Office on credit make-up should be approved through Academic Review Committee, which is composed of the Director, the high school Dean of Students, and a member of the counseling department.

Dropping a Course

Classes cannot be dropped after 10 days. Dropping a course after ten school days into any given term will result in the student receiving an "W" in that course for that term unless due to medical reasons.

Grade Acceleration

Definition:

Grade Acceleration: The practice of assigning a student to a higher grade level than is typical given the student's age on a full-time basis for the purpose of providing access to appropriately challenging learning opportunities. This means matching the level, complexity, and pace of curriculum to the readiness and motivation of the student.

Example:

· After completing the seventh grade year, a student is placed in a ninth grade classroom (rather than an eighth grade classroom) on a full-time basis at the beginning of the next school year.

Application Procedure:

1. Application (available in the counseling offices)
 - A. An Application to Advance a Grade (and all accompanying documentation) must be submitted no later than the last day of school, of the academic year preceding the school year they want to advance.
 - B. In addition to the application itself, the following documentation must be submitted:
 - i. Written recommendation from one or more teachers from the student's current (as of time of application) school.
 - ii. Written recommendation from a school counselor and/or principal from the student's current (as of time of application) school.
 - iii. Student essay on "Why I want to advance a grade."
 - iv. Math placement test, administered by Maeser
 - v. School records, including any pertinent standardized test results.

2. Evaluation committee

- a. The evaluation committee will include the Director the appropriate Dean of Students (Dean of HS for students accelerating into grades 9-12; Dean of MS for grades 7-8), the appropriate counselor (assigned according to last name), department chairs from core subjects (Math, Science, Socratic Seminar)

3. Evaluation Process:

- a. The committee will consider all information and material provided with the application, and may, at its discretion, consult with others as necessary.. The committee’s goal is to ensure that the student’s academic and social abilities will be sufficient for the grade level to which they are advancing, and that advancing the student will be in that student’s educational best interest.
- b. The committee will provide a recommendation to the Director whether or not to advance the student.
- c. The Director then makes a final decision, taking into consideration the recommendation of the Evaluation Committee.
- d. The counselor will notify the parent(s) of the decision

4. **Implementation:**

- a. After the decision for advancement has been approved, the counselor, with input from the evaluation committee, the student, and the student’s parent/guardian, will develop an appropriate class schedule that meets all state and Maeser requirements.

Grades

The grading scale will be as outlined below:

Percent Range	Grade	Percent Range	Grade
93-100	A	74-77.99	C+
90-92.99	A-	70-74.99	C
86-89.99	B+	66-69.99	C-
82-85.99	B	<66	F
78-81.99	B-	D Grades are not awarded at Maeser	

Grade Replacement

Students who retake a course will earn a grade and credit and the most recent grade will replace the prior grade for GPA calculations, however, the original grade will remain on the official transcript.

High School Credit While in Middle School

Policy : All students enrolled in a high school (HS) level classes may receive high school credit.

Math: If middle school (MS) students do not wish to have the grade on their HS transcript, then they are not ready for the challenge of a more rigorous course and should not enroll in a HS math course. Extenuating circumstances and appeals to this policy will be considered. Appeals must contain a parental letter explaining the extenuating circumstances with supporting documentation of those circumstances. The committee will be composed of the student’s math teacher, a counselor and a member of the Administrative team. Appeals must be made before the end of week 7 of the quarter for which the student does not want HS credit.