



MEETING MINUTES
Karl G. Maeser Preparatory Academy
Public Board Meeting
December 11, 2018
8:00 PM

OPEN SESSION

Start Time: 8:15 PM

End Time: 9:09 PM

Members Present: Cynthia Shumway, Janine See, Steve Whitehouse, Sydne Jacques, Jason Dodge
Members Absent: Paul Stancil

BOARD BUSINESS

- It was determined that a quorum was present.
- The pledge of allegiance was recited.
- Steve moved to approve minutes from October 9, 2018. Janine seconded. The motion passed unanimously. Approval of minutes from November 13, 2018, was deferred to next meeting.

PUBLIC COMMENT

- None

DIRECTOR'S REPORT – Robyn Ellis

- Retention rate rose from last year and 5-year retention rate is above benchmark
- Bringing in an unpaid intern for counseling dept
- 2019 Graduation will be at American Heritage event center

APPROVAL & DISCUSSION

- Janine moved to appoint Steve Whitehouse as CFO. Jason seconded. The motion passed unanimously.
- Steve moved to change health plan for 2019 to Cigna. Sydne seconded. The motion passed unanimously.
- Janine moved to approve an update to the calendar to move SAGE testing from April 18-19, 2019, to April 25-26, 2019, to accommodate the BYU Language Fair (Robyn will adjust A & B days accordingly). Sydne seconded. The motion passed unanimously.
- It was determined that the new grant committee will be a subcommittee of the budget committee.
- Cynthia & Robyn proposed some changes to the Winterim structure. They will set up a formal proposal to present for board approval at the next meeting. Changes discussed were:
 - Allocate \$100 of student fees (subject to fee waiver) to a base Winterim budget
 - Each student pays \$100 for Winterim (subject to fee waiver)
 - Tighten up rules around Independent Study Winterims.
- Steve moved to update the fee schedule to remove the limit on # of late fees that can be assessed. Janine seconded. The motion passed unanimously.

BUDGET – Steve Whitehouse

- Steve moved to approve purchase of 20 new teacher laptops. Jason seconded. The motion passed unanimously.

CURRICULUM – Robyn Ellis

- Looking at new Biology textbook & will discuss more at next meeting
- Will also look at PE mastery standards next meeting

Sydne moved to enter into closed session. Steve seconded. The motion passed unanimously.

CLOSED SESSION

Start Time: 9:09 PM

End Time: 9:21 PM

A closed session was held to discuss items pursuant to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2).

OPEN SESSION

Start Time: 9:22 PM

End: 9:23 PM

- Steve moved to proceed with acquisition of real estate as discussed in closed session, provided that the adjusted amounts have no significant impact on our financial covenants. Sydne seconded. The motion passed unanimously.

Without objection meeting was adjourned.