 Karl G. Maeser Preparatory Academy

# Karl G. maeser preparatory Academy

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Public Board Meeting

October 10, 2017

7:00 pm

Open Session:

1. Pledge of Allegiance
2. Determination of Quorum
3. Approval of minutes
   1. September 12, 2017
4. Public Comment
5. Officer Elections
6. Director’s report – Robyn Ellis
7. Approval & Discussion
   1. Parent/Teacher conference feedback
   2. Parent survey for new start time
   3. Squire audit-Financials
   4. Enrollment Fee statement change – Non-refundable and non-transferrable
8. Budget Update – Steve Whitehouse
   1. Mentoring budget approval
9. Curriculum
   1. SPED P&P manual for review
   2. Drama
10. Facilities/Maintenance – Jason Dodge
    1. Bids for snow removal
    2. Project updates
11. School Policies/Legislative Update – Paul Stancil
12. Community/Fundraising – Sydne Jacques

Closed Session:

1. Approve items from closed session
2. Adjourn

Open Session:

Start time: 7:22 pm

1. Pledge of Allegiance
2. Determination of Quorum Yes, we have a quorum. Present-Cynthia Shumway, Paul Stancil, Janine See, Steve Whitehouse, Brian Halladay, Jason Dodge
3. Approval of minutes
   1. September 12, 2017 **Brian moved to approve the minutes of September 12, 2017. Paul abstained due to absence. The motion passes.**
4. Public Comment - none
5. Officer Elections

**CAO-Steve nominates Cynthia Shumway as CAO, no other nominees. Vote by acclamation. Vote is unanimous.**

**CFO-Steve nominates Brian Halladay for CFO, no other nominees. Vote by acclamation. Vote is unanimous.**

**Asst. CFO-Cynthia nominates Steve Whitehouse as assistant CFO. Paul moved to vote Steve Whitehouse by acclamation as assistant CFO. Vote is unanimous.**

1. Director’s report – Robyn Ellis

Enrollment is 640.

First term ends on Friday.

Juniors take PSAT tomorrow. Testing will be done about 1 pm. Seniors are here for workshops until about noon.

New mentoring program started this year with the theme of public and private virtue through mentoring. “Make yourself a better person, make the world a better place.” Kids picked the mentor blindly based on connections of interests.

1. Approval & Discussion
   1. Parent/Teacher conference feedback – 6 hours on Friday ended up with a much higher turnout of parents. Kids were here during the school day doing makeup work. Very high student turnout for this. Computer lab was full all day.
   2. Parent survey for new start time - survey not done but overall feedback is pretty positive. Sports participants are missing more school due to change, tardies have decreased.
   3. Squire audit-Financials copies are drafted. Steve has questions for them. Cash position with changes we have had has only been about a $30,000 change. Not sure of accuracy. Capital asset acquisition has not been accounted for properly. It may take some time before we are caught up on reporting.

We have a temporary accounting person coming in 4 hours per day. This is helping to get things caught up.

* 1. Enrollment Fee statement change – Non-refundable and non-transferrable

Some parents are enrolling older students in order to get younger students in on sibling priority and then dropping the older student. Enrollment fee will now be non-transferrable. This is meant to deter that action.

**Brian moved to approve the enrollment fee statement to include not only non-refundable but also non-transferrable. Janine seconded. Voting to approve was unanimous.**

1. Budget Update – Steve Whitehouse
   1. Mentoring budget approval-approved during budget meeting
2. Curriculum
   1. SPED P&P manual for review-tabled until November
   2. **Drama – Brian moved to approve the Broadway Rocks without the Mathilda song. Jason seconded. Paul voted nay. The motion passes.**
3. Facilities/Maintenance – Jason Dodge
   1. Bids for snow removal – bids were close. Elite grounds bid is more personalized and they will give us tier 1 priority.

**Paul moved to approve Elite grounds for snow removal. Brian seconded. Voting to approve was unanimous.**

* 1. Project updates

Field-next spring we will have to talk about landscaping the north field and winter watering issues.

We can use a large Kifco sprinkler that hooks into firehydrant. It moves around and waters the grass which we can use when the secondary water is off.

1. School Policies/Legislative Update – Paul Stancil

none

1. Community/Fundraising – Sydne Jacques

None

**Jason moved for us to go into closed session for the purpose of discussing personnel. Brian (aye), Steve (aye), Jason (aye), Janine (aye), Paul (aye), Cynthia (aye)**

Closed Session:

1. Approve items from closed session – none
2. Adjourn

**Paul moved to go back into open session. Jason seconded. Voting to approve was unanimous.**

**Paul moved to adjourn. Voting to approve was unanimous.**