 Karl G. Maeser Preparatory Academy

# Karl G. maeser preparatory Academy

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Public Board Meeting

August 15, 2017

7:00 pm

Open Session:

1. Pledge of Allegiance
2. Determination of Quorum
3. Approval of minutes
   1. January 10, 2017
   2. June 13, 2017
   3. July 1, 2017
   4. July 27, 2017
4. Public Comment
5. Director’s report – Robyn Ellis
6. Approval & Discussion
   1. Phone system upgrade
   2. New Hires
      1. Taylene Lund: Government
      2. Douglas Geary: German
      3. Jonathan Harmon: Latin
7. Budget Update – Steve Whitehouse
   1. FY 2017/2018 budget approval
   2. Department budget approvals
   3. Phone Upgrade
8. Curriculum
   1. Chemistry
   2. Socratic 11
   3. 8th grade Communications
   4. Zoology/Marine Biology
   5. Great Battles book resource
   6. Accounting scope and sequence
9. Facilities/Maintenance – Jason Dodge
   1. Approval of landscaping company
   2. Bids for snow removal
   3. Project updates
10. School Policies/Legislative Update – Paul Stancil
    1. Acceptable Use Policy
    2. Attendance Policy
    3. Employee Computer Lease Agreement
    4. Home and Hospital Policy
    5. Personal Leave Policy
    6. School Fees Policy
11. Community/Fundraising – Sydne Jacques
    1. Decade Reunion
12. Annual Board Training
    1. Open meeting training
    2. Conflict of interest
    3. Roles/responsibilities of board

Closed Session:

1. Approve items from closed session
2. Adjourn

Open session start time: 7:16 pm

Open session end time: 9:04 pm

1. Pledge of Allegiance
2. Determination of Quorum Yes. We have a quorum. Present-Jason Dodge, Brian Halladay, Janine See, Cynthia Shumway, Paul Stancil
3. Approval of minutes
   1. January 10, 2017-deferred quorum not present
   2. June 13, 2017 **Jason moved to approve the minutes of June 13. Paul seconded. Voting to approve was unanimous.**
   3. July 1, 2017-deferred quorum not present
   4. July 27, 2017-deferred quorum not present
4. Public Comment-none
5. Director’s report – Robyn Ellis

Kick off for teachers week was successful. Revamp of mentoring program took place.

Paul will be giving a social media refresher meeting on Thursday 8/17.

We are over-enrolled at the moment with 665 students, attrition will probably start over next couple of weeks.

1. Approval & Discussion
   1. Phone system upgrade-deferred until wants and needs are defined and more research is done.
   2. New Hires
      1. Taylene Lund: Government
      2. Douglas Geary: German
      3. Jonathan Harmon: Latin

**Paul moved to approve the hiring of Taylene Lund, Douglas Geary, and Jonathan Harmon. Brian seconded. Voting to approve was unanimous.**

1. Budget Update – Steve Whitehouse- **not present no discussion tonight.**
   1. FY 2017/2018 budget approval
   2. Department budget approvals
   3. Phone Upgrade-
2. Curriculum – making sure we include the “why” in the scope and sequence for classes moving forward so there is any easy transition with staff changes.
   1. Chemistry-tabled due to concerns
   2. Socratic 11
   3. 8th grade Communications
   4. Zoology/Marine Biology Semester courses mostly for SPED and 504 students.
   5. Great Battles book resource-reference and picture book for teachers to use in class

**Paul moved to approve the Great Battles book resource. Brian seconded. Voting to approve was unanimous.**

* 1. Accounting scope and sequence

**Paul moved to approve to recommendation of the curriculum committee in reference to scope and sequence of SS11, 8th grade communications, Zoology/Marine Biology, and Accounting. Jason seconded. Voting to approve was unanimous.**

1. **Facilities/Maintenance – Jason Dodge**
   1. Approval of landscaping company- Elite grounds provided a proposal for the rest of the grounds

besides the field.

**Paul moved to approve using Elite Landscaping to maintain the grounds through the end of the year. Brian seconded. Voting to approve was unanimous.**

**Paul moved to nullify the vote due to state requirements for bidding. Brian seconded. Voting to approve was unanimous.**

* 1. Bids for snow removal-no bids have come in yet.
  2. Project updates

Road will be paved on Friday. 24 foot wide road is good for two lanes.

Field is a week behind due to unforeseen complications with grading.

Track will be put back before the sod. North side of track will be south of the drain. Everything inside the track will be sod. Everything outside will be in its current state which will need to be addressed in the future.

Watering the field could become a challenge in early spring and late fall when city water is turned off.

1. School Policies/Legislative Update – Paul Stancil

Policies reviewed but not voted on due to continuing development. We will create a terminology template and a flow enabling other committees can develop their own policies. We will schedule a meeting for the committee to go through all documentation and policies currently in place.

* 1. Acceptable Use Policy
  2. Attendance Policy
  3. Employee Computer Lease Agreement
  4. Home and Hospital Policy
  5. Personal Leave Policy
  6. School Fees Policy

1. Community/Fundraising – Sydne Jacques
   1. Decade Reunion will be on Saturday, September 2. There will be a board reunion dinner either early Saturday evening before the event or Friday night.

Celebration will be 6-10:30 pm. Band from 9-10:30 pm.

Syd would like to do a fundraiser for our endowment fund.

Each class will do a class showcase.

Kona ice might come and do snowcones.

500 invites have been sent. 50-60 confirmed alumni are coming.

We need to develop a fundraising culture in our school.

1. Annual Board Training
   1. Open meeting training-we cannot hold secret meetings. Closed sessions are allowed for personnel, propert, litigation, and disciplinary actions. If we do need to approve anything it must be done in open session with discretionary language of sensitive subjects. Emergency meetings can be held under extreme circumstances but still need to be posted.
   2. Conflict of interest-forms filled out and turned in
   3. Roles/responsibilities of board- Interactions with public are as individuals and not as board members. Each person has their own role and responsibilities on the board. Outside legal council is hired when needed. As a board we do not want an adversarial relationship with administration, students or faculty and need to have a culture of respect.

**Paul moved for us to move to closed session for the purpose of personnel discussion. Brian seconded. Jason (aye), Brian (aye), Janine (aye), Paul (aye), Cynthia (aye)**

Closed Session:

Start time: 9:05 pm

End time: 9:41 pm

**Paul moved for us to return to open session. Brian seconded. Voting to approve was unanimous.**

1. Approve items from closed session-**no items for approval**
2. Adjourn

**Paul moved to adjourn. Voting was unanimous.**