



KARL G. MAESER PREPARATORY ACADEMY

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Karl G. Maeser Preparatory Academy
Public Board Meeting
October 11, 2016

Open Session:

1. Pledge of Allegiance
2. Determination of Quorum
3. Approval of Minutes – August 16, 2016; September 13, 2016
4. Public Comment
5. Director's report – Robyn Ellis
6. Approval & Discussion
 - a. Trustland report review and approval
 - b. UCA report review and approval
 - c. Uniform Vendor proposal
 - d. Crocodiles license
 - e. A/B schedule
 - f. Accreditation debrief
7. Finance – Steve Whitehouse
 - a. Finance: 401 K discussion, need another signer on the account (Karyl)
8. Curriculum Update – Steve Whitehouse
 - a. German: The Flying Classroom, Grimm's fairy tales texts, The Judge & Executioner
 - b. Science Journals: Nature and Teaching Standard
 - c. ESL scope and sequence
 - d. Chinese I-IV scope and sequence
 - e. German I-IV scope and sequence
9. Facilities/Maintenance – Jason Dodge
 - a. Discussion and approval of next steps for secondary exit road
10. Legislative Update – Paul Stancil
11. Community/Fundraising – Sydne Jacques

Closed Session:

12. Approve items from closed session
13. Adjourn

Open Session:

Start time: 7:12 pm

End time:

1. Pledge of Allegiance
2. Determination of Quorum Yes, we have a quorum. Present-Cynthia Shumway, Paul Stancil, Sydne Jacques, Janine See, Steve Whitehouse by phone
3. Approval of Minutes – August 16, 2016; September 13, 2016

August minutes previously approved.

Jason moved to approve the minutes of September 13, 2016. Janine seconded. Voting to approve was unanimous.

4. Public Comment
5. Director's report – Robyn Ellis

Robyn attended director's meeting today. There is no longer a requirement for a new charter agreement we just need to make an amendment with the changes we are making. It will need to be submitted to the state and they will approve it in April.

There are two new charter board members and new leadership. They would like more input by forming workgroups instead of it being a top down approach.

6. Approval & Discussion
 - a. Trustland report review and approval
Jared Norris-we need a new community counsel for this year. Cynthia suggests that we have a board liason and involve the community more. Most of our money is being allocated for chromebook labs and ACT prep. Teachers will always have the opportunity to have input. We can include the department chairs in their meeting.
Paul moved to approve Jared Norris as Chair, Sydne Jacques as co-chair, Janine See as secretary, board is committee. Sydne seconded. Voting to approve was unanimous.
All board members need to participate in the training.
 - b. UCA report review and approval
College and career readiness goals, HQ teachers, communication were the 3 big goals.
 - c. Uniform Vendor proposal
Timpanogos embroidery is here to present samples. We are removing True Value and adding Timpanogos embroidery.
Sydne motioned to approve Timpanogos Embroidery and removed True Value as an approved vendor. Paul seconded. Voting to approve was unanimous.
 - d. Crocodiles license
They are agreeable to have us teach the course. The cost we would charge would just cover our expenses.
Steve moved to approve the crocodiles license as amended. Paul seconded. Voting to approve was unanimous.
 - e. A/B schedule

There has been a lot of feedback from parents and administrators with a desire to explore this as an option. There have been consistent concerns about our long days, more homework, extra-curricular, etc. It has been adding to the stress to students. We could start later, end earlier and getting more instructional time all at the same time. It would be a hybrid type version of an A/B schedule. It is the way it is implemented and how the class time is used that will determine the success.

The majority of faculty is on board with the A/B schedule.

Steve suggests that we have a pilot committee.

f. Accreditation debrief

Great job by the admin team. They were surprised that we all spoke the same language.

We were given 6 top tier performance areas

We engage families in meaningful ways and communication with parents.

They liked the mentoring program.

Digital learning. We were higher than most on this.

Leadership-they liked that we engage all of our stakeholders.

Wise use of resources. Even though we wear multiple hats, we wear them well.

Wise use of instructional time.

Their input was that we could improve on monitoring and instructional practice, adding the why and collecting data. These suggestions are in line with our current goals. We are already working on these.

7. Finance -- Steve Whitehouse

a. Finance: 401 K discussion, need another signer on the account (Karyl)

We would like to switch from John Hancock to Empower. John Hancock is very time consuming for Karyl and the fees are very high. Empower is very user friendly as well.

The budget committee was on board with this change.

Jason moved that we switch our 401K provider from John Hancock to Empower.

Syd seconded. Voting to approve was unanimous.

8. Curriculum Update – Steve Whitehouse (now Denise Carmen)

a. German: The Flying Classroom, Grimm's fairy tales texts, The Judge & Executioner

b. Science Journals: Nature and Teaching Standard

c. ESL scope and sequence

d. Chinese I-IV scope and sequence

e. German I-IV scope and sequence

f.

Syd moved to approve the German scope and sequence and also the readings. Paul seconded. Voting to approve was unanimous.

Moved to approve the use of the science journals. Seconded. Voting to approve was unanimous.

Jason Moved to approve the ESL scope and sequence. Paul seconded. Voting to approve was unanimous.

Paul moved to approve the Chinese scope and sequence. Syd seconded. Voting to approve was unanimous.

9. Facilities/Maintenance – Jason Dodge

There is a need to replace our grounds maintenance person. We will be hiring. In addition, we have received a bid from Oswaldo who currently does our snow removal. He is ready to start on the field as soon as girls soccer is done. He will begin the process of repairing the field. This will go back to budget committee for discussion.

- a. Discussion and approval of next steps for secondary exit road
We are going to give this a rest for about a month and then try again,

10. Legislative Update – Paul Stancil

11. Community/Fundraising – Sydne Jacques

Syd has been reviewing the fundraising policy and would like to clean things up. We could operate from more of an endowment philosophy which would improve how things operate.

Syd moved to adjourn to closed session. Janine seconded. Syd (aye), Paul (aye), Janine (aye), Cynthia (aye), Jason (aye)

Closed Session:

12. Approve items from closed session

Paul moved to adjourn to open session.

13. Adjourn

Paul moved to adjourn. Voting to approve was unanimous.