



# KARL G. MAESER PREPARATORY ACADEMY

honor • truth • virtue

Karl G. Maeser Preparatory Academy  
Public Board Meeting  
March 13, 2018  
7:00 pm

## Open Session:

1. Pledge of Allegiance
2. Determination of Quorum
3. Approval of minutes
  - a. February 13, 2017
4. Public Comment
5. Director's report – Robyn Ellis
  - a. Enrollment update
  - b. Winterim Survey
6. Approval & Discussion
  - a. P&P manual and Employee Handbook project update
  - b. Winterim proposals
  - c. Review and Approve updated student fee schedule
  - d. Jive phone contract
7. Budget Update – Brian Halladay
  - a. Trustlands budget approval
  - b. Review bids from budget committee meeting for board approval
8. Curriculum – Shannon Cannon
  - a. Course proposals
  - b. Chinese 3 approved for CE Chinese 1020 through UVU
  - c. Intro to Health Science approved for CE Health 1300 through UVU
  - d. CPM Math 7 and 8
9. Facilities/Maintenance – Jason Dodge
  - a. Summer maintenance items
10. School Policies/Legislative Update – Paul Stancil
11. Community/Fundraising – Sydne Jacques
  - a. Community Activity Fundraiser-A Wrinkle in Time at the Water Gardens

## Closed Session:

12. Staffing plan
13. New Hires
14. Job Fair update
15. Approve items from closed session
16. Adjourn

Start Time: 7:11 pm

End time: 9:00 pm

17. Pledge of Allegiance
18. Determination of Quorum – Cynthia Shumway, Brian Halladay, Syd Jacques, Janine See, Steve Whitehouse joined by phone for voting matters at 7:22
19. Approval of minutes
  - a. February 13, 2018 **Syd moved to approve the minutes from February 13, 2018. Brian seconded. Voting to approve was unanimous.**
20. Public Comment
21. Director's report – Robyn Ellis

Attended teacher fair, not too many math and science candidates

We will have the Thai students attending during an upcoming date. Their organization will make a donation toward the auditorium.

Middle school play will be next week.

Robyn did an accreditation review last month. The evaluation tool gives best practices.

- a. Enrollment update 660 enrolled. This is our optimum start number with attrition over the summer to end where we want to be by start date.
  - b. Winterim Survey-270 kids participated in survey. Teachers received the survey results from the students anonymously so they could see the feedback. Parent surveys will be sent out and be back by April board meeting.
22. Approval & Discussion
    - a. P&P manual and Employee Handbook project update  
These projects are progressing forward
    - b. Winterim proposals
    - c. Review and Approve updated student fee schedule – There was no actual change to the fee schedule but all fees are now posted for transparency.  
**Syd moved to approve the updated fee document. Janine seconded. Voting to approve was unanimous.**
    - d. Jive phone contract-New contract would be \$611 per month which includes lines and usage. We currently are operating on a refurbished switch which only operates on Windows 95. Current system is hard to use and not reliable. New contract will increase efficiency. New contract also includes free conference phone.  
  
**Brian moved to approve Jive phone contract. Syd seconded. Voting to approve was unanimous.**

23. Budget Update – Brian Halladay
  - a. Trustlands budget approval presented by Jared Norris.  
We are not to a place of making a final vote. We may need a special meeting to approve.
  - b. Review bids from budget committee meeting for board approval

24. Curriculum – Shannon Cannon
  - a. Course proposals  
Low homework, not intensive classes for juniors and seniors needing to fill their schedule. Options discussed by curriculum committee include Western Literature, Eastern Literature, Film as Art, Shakespeare and his predecessors, World Religions, Art History, Musical Theater.

Show Choir is a new permanent course offering. A service focus with Truth, Honor, Virtue emphasis. It should also include some directed readings. In addition to that there would be a class fee. They would compete. Teacher approval and try-out process for upperclassmen. We will move forward with student interest meetings.

- b. Chinese 3 approved for CE Chinese 1020 through UVU
  - c. Intro to Health Science (medical approved for CE Health 1300 through UVU)  
**Syd moved to approve Chinese 3 and Intro to Health Sciences. Brian seconded. Voting to approve was unanimous.**
  
  - d. CPM Math 7 and 8  
The test program is going really well and we are implementing it as our permanent math courses. The cost of materials is \$17,000+. We did sell some other textbooks for close to \$10000 which will help offset costs.  
Cost is \$74 per textbook.  
**Brian moved to approve CPM Math 7 and 8. Syd seconded. Voting to approve was unanimous.**
25. Facilities/Maintenance – Jason Dodge
- a. Summer maintenance items (none discussed)
26. School Policies/Legislative Update – Paul Stancil
27. Community/Fundraising – Sydne Jacques
- a. Community Activity Fundraiser-A Wrinkle in Time at the Water Gardens  
There is a school reading project with this book and then a fundraiser at Water Gardens. They will donate \$1 per ticket toward the auditorium.

**Janine moved to go into closed session. Brian seconded. Brian (aye), Janine (aye), Syd (aye), Cynthia (aye),**

Closed Session:

- 28. Staffing plan
- 29. New Hires
- 30. Job Fair update

**Brian moved to move back into open session. Syd seconded. Voting to approve was unanimous.**

- 31. Approve items from closed session (none)
- 32. Adjourn

**Brian moved to adjourn. Voting to approve was unanimous.**