 Karl G. Maeser Preparatory Academy

# Karl G. maeser preparatory Academy

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Public Board Meeting

April 18, 2017

Open Session:

1. Pledge of Allegiance
2. Determination of Quorum
3. Approval of minutes
   1. January 10, 2017
   2. February 17, 2017
4. Public Comment
5. Board appointment-Assistant CFO
6. Director’s report – Robyn Ellis
7. Approval & Discussion
   1. Winterim proposal review and approval
   2. Trustlands budget approval
   3. Uniform-gathered bottom pants
   4. Student fees review and approval
   5. Summer reading proposal and approval
8. Budget Update – Steve Whitehouse
   1. Budget committee appointment
   2. 2016/2017 budget approval
   3. 2017/2018 budget approval
9. Curriculum Update – Denise Carmen
   1. Math summer camps
   2. Math 1030/40 addition
   3. USTAR granted for 17-19 school year
   4. Math curriculum plan
   5. Choir plan
   6. Spanish V
10. Facilities/Maintenance – Jason Dodge
    1. Secondary road update and approval
11. School Policies/Legislative Update – Paul Stancil
    1. Vacation buy out
    2. Paid leave
    3. Acceptable use
    4. Chromebook usage
    5. Teacher computer and inventory checkout
    6. Social media policy training
    7. Attendance policy
12. Community/Fundraising – Sydne Jacques

Closed Session-staffing

1. Staffing plan approval
2. Approve other items from closed session
3. Adjourn

Open Session:

Start Time: 7:12 pm

End Time: 8:39 pm

1. Pledge of Allegiance
2. Determination of Quorum Yes, we have a quorum. Present-Paul Stancil, Cynthia Shumway, Janine See, Steve Whitehouse, Jason Dodge.
3. Approval of minutes
   1. January 10, 2017 minutes were not viewed
   2. February 17, 2017 **Paul moved to approve the minutes from February 17, 2017. Jason seconded. Steve abstained. The motion passes.**
4. Public Comment
5. Board appointment-Assistant CFO

**Steve moved to appoint Bryan Halladay as board member and assistant CFO. Paul seconded. Voting to approve was unanimous.**

1. Director’s report – Robyn Ellis

Testing a four minute passing time between classes for the next two weeks in order to test a later start time.

SAGE testing is next Wednesday. It will be done all in one day.

1. Approval & Discussion
   1. Winterim proposal review and approval

Janet Vincent rewrote proposal for extreme choir-take the show on the road

Questions regarding Iceland and Japan Winterims as far as numbers.

**Paul moved to approve the Winterims as proposed. Janine seconded. Voting to approve was unanimous.**

* 1. Trustlands budget approval

**Steve moved to approve the Trustlands budget as approved. Paul seconded. Voting to approve was unanimous.**

All board members need to sign.

* 1. Uniform-gathered bottom pants-no students here to present.
  2. Student fees review and approval – Fees as they currently stand except ultimate frisbee has been reduced to $40. These fees

**Paul moved to approve the fees for 2017/2018 school year. Jason seconded. Voting to approve was unanimous.**

* 1. Summer reading proposal and approval

Needs to circulate through curriculum first

1. Budget Update – Steve Whitehouse
   1. Budget committee appointment

**Paul moved to approve Bryan Halladay as a member of the budget committee. Jason seconded. Voting to approve was unanimous.**

Bryan needs to be added as signatory.

* 1. 2016/2017 budget approval-deferring approval until next month.

We are looking into adding an electronic message board. It will include a full color LED message display provided by Allied Electric Sign. Product made by DF. Jason suggests we go a little bigger so we don’t regret the size later. This will be researched and we will vote next month.

* 1. 2017/2018 budget approval deferred until after closed session.

1. Curriculum Update – Denise Carmen
   1. Math summer camps These will be self-funded.

**Steve moved to approve math summer camps. Bryan seconded. Voting to approve was unanimous.**

* 1. Math 1030/40 addition-purpose of this class would help with the why of math. A survey was conducted among students who are completing Math 3. It was found that there is a need and it will be an option to either have it as CE or not. It is more like a math applied to everyday life circumstances. Curriculum committee is recommending that we try this class. Concern was expressed that there is a lack of differentiation between Math 3 and this class.

**Steve moved to approve the addition of Math 1030/1040 for next year as a CE and non-CE class. Janine seconded. Voting to approve was unanimous.**

* 1. USTAR granted for 17-19 school year

This grant will continue next year. The grant supplements teaching salaries for math and science classes and programs. The amount is approximately $35,000.

* 1. Math curriculum plan

All Math 1 uses CPM

One section of Math 2 uses CPM.

It is recommended to replace one section of Math 3 with CPM for next year so the program can continue for those who it is working well for.

**Steve moved to adopt CPM math to replace Singapore math as presented. Paul seconded. Voting to approve was unanimous.**

* 1. Choir plan

Ms. Vincent is proposing a beginning choir for both Middle and High school, no audition.

Next level would be an a cappella choir called the Madrigals. Audition would be required.

3rd level Chamber choir, audition required.

**Paul moved to approve the proposed choir plan. Jason seconded. Voting to approve was unanimous**.

* 1. Spanish V

This class would help support Maeser’s mission of classic works of literature. Would also help prepare students for AP Spanish exam. Assuming we meet minimum student requirements.

**Paul moved to approve Spanish V. Steve seconded. Voting to approve was unanimous.**

Desktop publishing class is being proposed. Scope and sequence has been developed. Could be a good intro for printcom but not a requirement.

1. Facilities/Maintenance – Jason Dodge
   1. Just after the last home soccer game excavation of the field will begin to widen the field by removing the inside of the track.
   2. Secondary road update and approval

Cost of the road is down from the high. Jason has figured how to reduce some costs and has found someone to haul off the dirt which will save us approx. $9000. There will be some cost to fix the phone line. We also have to install a double gate that needs to be controlled by the office which could be around $10,000.

We will have to get this approved through Lindon City.

**Steve moved to approve the road proposal as presented with adding up to $15,000 for the gate and up to $10,000 for the phone line. Paul seconded. Voting to approve was unanimous.**

1. School Policies/Legislative Update – Paul Stancil

Legislative update given on the UHSAA bill that was passed.

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* 1. Vacation buy out
  2. Paid leave
  3. Acceptable use
  4. Chromebook usage
  5. Teacher computer and inventory checkout
  6. Social media policy training – overview of the training that was done by Paul to staff in late February. Use of a mindfulness approach is important along with limiting liability. Be honest, transparent and respectful by knowing your audience.

Don’t post anything you wouldn’t present in a public forum.

When posting as a Maeser representative seek approval.

* 1. Attendance policy

1. Community/Fundraising – Sydne Jacques

**Jason moved for us to adjourn to closed session. Paul (aye), Janine (aye), Steve (aye), Jason (aye), Bryan (aye), Cynthia (aye)**

Closed Session-staffing

Closed session start time 8:42 pm

Closed session end time 10: 14 pm

**Paul moved for the meeting to move out of closed session. Steve seconded. Voting to approve was unanimous.**

**Open session**

Open session start time 10:15 pm

Open session end time 10;16 pm

1. Staffing plan approval

**Steve moved to approved the 2017/2018 staffing plan. Bryan seconded. Voting to approve was unanimous.**

1. Approve other items from closed session

**Steve moved to ratify the hiring of Colin Olson as a Latin teacher. Bryan seconded. Voting to approve was unanimous.**

1. **Steve moved to approve 2017/2018 budget. Paul seconded. Voting to approve was unanimous.**
2. Adjourn

**Paul moved to adjourn.**